

## **MINUTES OF VILLAGE BOARD MEETING AND SEWER & WATER UTILITY BOARD MEETING**

**July 23, 2019**

### **VILLAGE OF HATLEY**

President David Narloch called the meeting to order at 6:30 p.m. in the village board room at the community/senior center. The meeting opened with the Pledge of Allegiance. Board officers present were: David Narloch-President, William Karschney-Trustee, Peter Holdridge-Trustee, Joseph Szews-Treasurer, and Joan Wawrzaszek-Clerk.

#### **APPROVAL OF MINUTES:**

Minutes of the June 18, 2019 plan commission hearing and the June 18, 2019 village board meeting (one correction noted by Treasurer Szews—a service dog requires a license, not a paid license) were read and approved on a motion by Trustee Holdridge, second by Trustee Karschney. Motion carried.

Phil Rentmeester (Marathon County Emergency Government) presented a check to the village for the March flooding claim. He discussed the process for mitigation grants.

#### **BUILDING AND ZONING:**

Building/Zoning Report: Zoning Administrator, Bill Karschney, reported that he issued a building permit to Bill Fraaza for a single family home at 423 Mysteria LN, a fence permit to Natalie Rought at 320 Pardoe Ave, a storage shed permit to Brian Brown at 407 Brent ST, and a shed permit to Nicholas Brandl at 316 Winnebago Ave.

#### **CITIZENS TO BE HEARD:**

Anthony Klabunde (317 Curtis Ave) addressed the board and expressed interest in purchasing the lot north of him. Name of the property owner of record was provided.

#### **ENGINEER UPDATE/ TIF PROJECTS:**

MSA Update-Phil Kriesel presented the report.

Veneer Mill Area Street & Utilities Extension Discussion/Action: Asphalt is complete. Remaining items include installing shoulder gravel to the County Road Y asphalt tapers and cul-de-sac, and installing erosion control adjacent to the asphaltic drainage flumes. To comply with the storm water management plan, the site must be restored with topsoil and seeded. MSA will continue to work with Jakes's on shouldering and erosion control. The village could do a change order with Jakes for restoration or could work with developer on restoration. A special meeting was set for Wednesday, July 31, 2019 at 4:00 pm to discuss.

Veneer Mill Area Developers Agreement Update/Discussion/Action/CDBG Grant: A developers agreement is nearly ready for signature.

Veneer Mill Area Plat/Discussion/Action: The DOA has completed their review and comment on the subdivision. Revisions were minimal. The final plat of River's Edge Country Living Estates Subdivision was reviewed and approved on a motion by Trustee Karschney, second by Trustee Holdridge. Motion carried.

Dollar General Project Discussion/Action: Jake's Excavating will need to return to the site to finish restoration. Once complete, the final pay request can be issued and project closed out.

Matsche Field/Whispering Willow Stormwater Control: MSA completed a preliminary layout of a ditch solution. Scott Matsche, President Narloch, and Phil Kriesel (MSA) met on 6/19/2019 to discuss. Matsche Farms has concerns over losing tillable land and asked if a retention pond could work to control the spring stormwater problems.

Other options were discussed, one being contouring the fields to slow water down. NRCS (water shed) may assist with this. President Narloch will contact them.

Other TID Projects: David Rasmussen (MSA) is working on TID projections for our Joint Review Board meeting, which is yet to be scheduled.

**OLD BUSINESS-SEWER & WATER UTILITY:**

Update on Water Tower Repair: Repairs and painting are complete. Second pay request in the amount of \$ 108338.00 and final pay request in the amount of \$5702.00 to Lane Tank Co were approved on a motion by Trustee Holdridge, seconded by Trustee Karschney. Motion carried.

**NEW BUSINESS- SEWER & WATER UTILITY:**

Utility Report: Brian Janikowski presented a utility report. Plant is meeting permit. Our maintenance contract with Neptune is nearing expiration. Purchase of a used vehicle from a private party is being considered as our current vehicle continually needs repair. Cost of \$7500 would be split 60/40 between the utility and general fund. Motion by Trustee Karschney, second by Trustee Holdridge to pursue/make this purchase. Motion carried.

**OLD BUSINESS-GENERAL:**

Update on Plover River Trout Unlimited Project: Public meeting to be held on September 11, 2019. A Boy Scout Eagle project for wader wash stations is being considered. The scouts would need to maintain these, as the Village of Hatley will assume no responsibility.

Street Maintenance: The quote from American Asphalt for \$27300.00 to repair the corner of Smith ST and Willow LN was allocated as follows: \$8190 village portion only and \$19110 village and town 50/50. President Narloch will contact Town of Ringle and if agreeable, we could approve bid at our July 31 special meeting. A bid for seal coating library parking lot was provided by Blue Ribbon Sealcoating in the amount of \$4652.00.

**NEW BUSINESS-GENERAL:**

Fire & Ambulance District Update: May 20, 2019 District minutes were reviewed.

Review for Approval- Operators license for Nicole Pikus (R Store), Picnic License for Saint Florians Parish, Temporary Operators License for William R. Szews, Cigarette License for Dolgencorp, LLC (Dollar General): Motion to approve all licenses by Trustee Holdridge, second by Trustee Karschney. Motion carried.

President Narloch reported that the village received a notice of potential claim. He forwarded this to our insurance carrier.

**REVIEW AND APPROVE BILLS:**

Tax Account and Treasurers Report: Treasurer Szews presented a treasurers report for board review, as well as account detail.

Sewer & Water Utility: Checks #6523- 6549 were reviewed and approved for payment from the Utility Operating account.

General Fund: Checks #11527- 11544 were read and approved for payment.

Ambulance Grant Account: No checks to issue.

TIF Account: Check #689 was issued. CDBG Account: No checks issued.

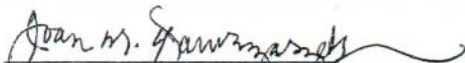
Veneer Mill Area Re-development Account: No Checks issued.

**SET AUGUST MEETING DATE:**

The August meeting was scheduled for **TUESDAY, AUGUST 13, 2019 at 6:30 p.m.** at the Community Center/Village Offices.

There being no further business, the meeting adjourned at 10:30 p.m. on a motion by Trustee Holdridge, second by Trustee Karschney. Motion carried.

Respectfully Submitted,

  
Joan M. Wawrzaszek, Clerk