

## **MINUTES OF VILLAGE BOARD MEETING AND SEWER & WATER UTILITY BOARD MEETING**

**June 8, 2021**

### **VILLAGE OF HATLEY**

President David Narloch called the meeting to order at 6:30 p.m. This meeting was held in the village board room at the library/community center and opened with the Pledge of Allegiance. Present were: David Narloch-President, William Karschney-Trustee, Peter Holdridge-Trustee, Joseph Szews-Treasurer, Joan Wawrzaszek-Clerk, and Brian Janikowski-Utility Operator.

#### **APPROVAL OF MINUTES:**

Minutes of the May 19, 2021 village board meeting read and approved; motion by Trustee Karschney, second by Trustee Holdridge. Motion carried.

#### **BUILDING & ZONING:**

Building/ Zoning Report: Zoning Administrator, Bill Karschney, reported issuance of a deck permit to Cody Hansen (407 Mysteria LN).

**KATHY COURT DISCONTINUANCE:** Brandon Fraaza addressed the board to request this discontinuance; the board reviewed documents previously provided. Legal and recording costs will be paid by Fraaza. Motion by Trustee Holdridge, second by Trustee Karschney to proceed with this discontinuance. Motion carried.

**CITIZENS TO BE HEARD:** Several complaints have been received about the appearance of the Zillisch property on Clark Street.

David Fierek, part time utility employee, was present at this meeting and introduced himself to board members.

#### **TIF PROJECTS UPDATE:**

Update from Jarrod Zilisch: Zilisch did not attend this meeting. President Narloch shared an email received from Zilisch, stating he has no building plans at present, but plans to clean up stumps next week and did cut the grass today.

TID update/TID projects/Funding and Bond Counsel Update: Treasurer Szews reported on funding progress; a draft from Husch Blackwell was presented and reviewed by board members; Szews will formulate a reply with questions.

Review services proposal for Engineering and Design services -JE Engineering & Design/Joe Eichsteadt, PE: The proposal was reviewed and approved on a motion by Trustee Karschney, second by Trustee Holdridge. Motion carried.

#### **OLD BUSINESS-SEWER & WATER UTILITY:**

#### **NEW BUSINESS-SEWER & WATER UTILITY:**

Utility Report: Brian Janikowski discussed monthly operations. Plant is meeting permit. Janikowski requested approval for purchase of a cordless grinder from Fastenal (cost \$196.90).

Janikowski is working on the annual CMAR report. Resolution # 2021-02 will be attached to this report.

**OLD BUSINESS-GENERAL:**

Fire & Ambulance District Update: Minutes of the 5/17/2021 district board meeting minutes were reviewed.

Library Agreement for Approval: This issue was tabled. The Library Director has resigned.

Streets: Two quotes were reviewed for patch work (Kirkwood Street, Jones Ave, by water plant, by Rightway Propane). Blackline Asphalt \$5700/ Zilisch Asphalt \$8880. Motion to accept Blackline quote by Trustee Holdridge, second by Trustee Karschney. Motion carried.

**NEW BUSINESS-GENERAL:**

Liquor License Renewals: The following license applications were reviewed:

- GPM Southeast LLC (R Store) Class A Liquor and Beer, Cigarette, + Operators licenses for: Dahlia Mills, Madison Kohnert, Dana Esterl, Skylar Walkowski.
- Dolgencorp, LLC (Dollar General) Class A Liquor and Beer, Cigarette + Operators licenses for: Barb Szutkowski, Brittany Prasalowicz.
- Fredmys's Mexican & More LLC Class B Liquor and Beer + Operators licenses for: Patricia Hahn, Jill Bricco.
- TKO's Barrel Inn LLP Class B Liquor and Beer + Operators licenses for: Peter Meyers, Brandy Bargender, Kelly Pickett, Katelyn Leher.

All license renewals presented were approved on a motion by Trustee Holdridge, second by Trustee Karschney. Motion carried.

**TREASURER'S REPORT + REVIEW AND APPROVE BILLS:**

Tax Account and Treasurer's Report: Treasurer Szews presented a treasurers report for board review, as well as account detail.

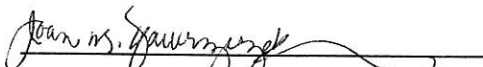
Sewer & Water Utility: Checks # 6981-6999 were reviewed and approved for payment from the Utility Operating account. General Fund: Checks # 11984-11994 were read and approved for payment. TIF Account: Checks # 710-711 were issued. All checks presented were approved on a motion by Trustee Karschney, second by Trustee Holdridge. Motion carried.

**SET JULY MEETING DATE:**

The **July** meeting was scheduled for **TUESDAY, JULY 13, 2021 at 6: 30 p.m.** at the Library/Community Center/Village Offices.

There being no further business, the meeting adjourned at 8:20 p.m. on a motion by Trustee Holdridge; second by Trustee Karschney. Motion carried.

Respectfully Submitted,

  
Joan M. Wawrzaszek, Village Clerk

VILLAGE OF HATLEY  
MINUTES OF SPECIAL MEETING  
JUNE 30, 2021

President David Narloch called the Special Meeting of the Village of Hatley Board to order at 6:00 p.m. on Wednesday, June 20, 2021. Board Officers present were: David Narloch-President, William Karschney-Trustee, Peter Holdridge-Trustee, Joseph Szews-Treasurer, and Joan Wawrzaszek-Clerk. Also present were Brian Janikowski-Utility Operator, Brian Roemer (Ehlers Public Finance Advisors) and David Oberbeck (Oberbeck Architecture).

Review and Approve Bond Counsel Resolution: Brian Ehlers reviewed the TIF Revenue Bonds to be financed with CoVantage. Closing is scheduled for July 8, 2021. Several items were discussed: the bonds are pre-payable at any time, our TIF account would act as the "special redemption fund" referred to in the draft, bonds allow for six draws before July 8, 2022. Roemer suggested we request a 30 day notice of payment from CoVantage, nail down an amortization cap at closing, and re-visit our cash flow analysis after our last draw (Ehlers could facilitate this at a cost of \$1500 or less). Motion by Trustee Karschney, second by Trustee Holdridge to approve **Resolution #2021-03 Authorizing the issuance of \$1,460,163.00 tax increment taxable revenue bond (TID #1) Series 2021**. Upon roll call vote, Karschney, Holdridge, and Narloch voted Aye. 0 Nays. Motion carried.

Review Larson Engineering 6/17/2021 WWTP Building Truss Evaluation Report - David Oberbeck. Based on evaluation report findings, consider approving refurbishing recommendation: Oberbeck addressed the board. Overall recommendation is trusses can be salvaged. With repairs, the addition of an insulated ceiling, proper attic ventilation installed and good building maintenance, the roof structure would have many more years of service. Oberbeck suggested 20 more years of service out of our building, should we follow the steps in this report. Cost for Larson Engineering to engineer and provide contractor construction details estimated at \$8000.00. Based on the evaluation presented, Trustee Holdridge made a motion to select the option of refurbishing the WWTP building and to proceed. Motion seconded by Trustee Karschney. Upon roll call vote, Holdridge, Karschney, and Narloch voted Aye. 0 Nays. Motion carried.

Review for Approval-Operators license renewals for Constance Pudelko and William Coleman (Freddy's Mexican & More): Motion by Trustee Karschney, second by Trustee Holdridge to approve license issuance for these renewals. Motion carried.

There being no further business, this special meeting adjourned at 8:05 p.m. on a motion by Trustee Holdridge, second by Trustee Karschney. Motion carried.

Respectfully Submitted,

  
Joan M. Wawrzaszek, Village Clerk