

## **MINUTES OF VILLAGE BOARD MEETING AND SEWER & WATER UTILITY BOARD MEETING**

**December 13, 2022**

### **VILLAGE OF HATLEY**

President David Narloch called the meeting to order at 7:23 p.m. This meeting was held in the village board room at the Hatley library/community center and opened with the Pledge of Allegiance. Present were: David Narloch-President, William Karschney-Trustee, Peter Holdridge-Trustee, Joseph Szews-Treasurer, Joan Wawrzaszek-Clerk, and Brian Janikowski-Utility Operator.

#### **APPROVAL OF MINUTES:**

Minutes of the November 15, 2022 village board meeting were read and approved on a motion by Trustee Karschney, second by Trustee Holdridge. Motion carried.

#### **BUILDING & ZONING:**

Act on Plan Commission Recommendation regarding Todd Eckers request to re-zone parcel: At the Plan Commission hearing just prior to this board meeting, the plan commission made a recommendation to approve the request from Todd Eckers. After discussion, Trustee Holdridge made a motion to re-zone 13.284 acres owned by Todd Eckers from Agriculture to Manufacturing. Motion was seconded by Trustee Karschney and carried.

Building/ Zoning Report: No permits issued since November meeting.

**CITIZENS TO BE HEARD:** No issues presented at this meeting.

#### **TIF PROJECTS UPDATE:**

Report on WWTP building /Oberbeck Architecture: The revised contract was provided to Henry Troyer for his review; we hope to have the signed document by January. Troyer has confirmed that he will hold the late April work dates open for our project.

Report on Clarifier + Fine Screen Project/ Engineer Joe Eichsteadt: Eichsteadt continues to work with the DNR for approval. Brian Janikowski reported that Nick from the DNR came to perform our annual inspection and informed Brian that if we didn't receive DNR approval within 90 days, we could start our project. Eichsteadt plans to get clarifier bidding together and release for bids in January.

Report from Treasurer: Treasurer Szews presented updated TID Revenue Bond Record of Draws and Funds Usage report and projects funded with monies from bond proceeds. Szews also explained the TID increment worksheet detail.

Emmonsville Road Project Update: President Narloch reported that he had to re-submit the entire application because specs were changed at the State level. Our project still qualifies and we await LRIP funds.

Columbus Street Bridge Update: Jim Greisbach informed President Narloch of the new bridge program for 2025-2026, which is expected to fund 90/10 for approved projects and

possibility 100%. The board discussed our options, as we are currently approved for the current funding. Motion by Trustee Holdridge, second by Trustee Karschney to stay with the current bridge program as we are already approved. Motion carried.

**OLD BUSINESS-SEWER & WATER UTILITY:**

No Old Sewer & Water Utility Business.

**NEW BUSINESS-SEWER & WATER UTILITY:**

Utility Report: Brian Janikowski presented a report and discussed plant operations. Plant is meeting permit.

**OLD BUSINESS-GENERAL:**

Fire & Ambulance District Update: 11/14/2022 District meeting minutes were reviewed.

**NEW BUSINESS-GENERAL:**

Adoption of New Marathon County All Hazards Mitigation Plan + Resolution 2022-03: Motion by Trustee Karschney, second by Trustee Holdridge to adopt Marathon County All Hazards Mitigation Plan by Resolution #2022-03. Motion carried. A copy of this resolution is on page 141 of this Minutes book.

Election Subgrant & MOU: Clerk Wawrzaszek is working on the election security subgrant which is due December 31, 2022.

Review Board Compensation: President Narloch is researching this.

**TREASURER'S REPORT + REVIEW AND APPROVE BILLS:**

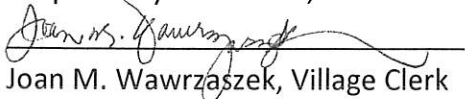
Tax Account and Treasurer's Report: Treasurer Szeus presented a Treasurer's report for board review, as well as account detail. Tax Account: Checks #1250-1252 were reviewed and approved for payment from the Tax Account. Sewer & Water Utility: Checks # 7362-7385 were reviewed and approved for payment from the Utility Operating account. General Fund: Checks # 12292-12310 were read and approved for payment. TIF Account: Checks # 784-785 were issued. All checks presented were approved on a motion by Trustee Karschney, second by Trustee Holdridge. Motion carried.

**SET JANUARY MEETING DATE and DATE FOR CAUCUS:**

The **January** meeting was scheduled for **TUESDAY, JANUARY 10, 2023 at 6: 30 p.m.** at the Library/Community Center/Village Offices. The **CAUCUS** was set for **January 10, 2023 at 6:15 p.m.**

There being no further business, the meeting adjourned at 9:32 p.m. on a motion by Trustee Holdridge; second by Trustee Karschney. Motion carried.

Respectfully Submitted,

  
Joan M. Wawrzaszek, Village Clerk

**MINUTES OF CLOSING BOOKS MEETING  
VILLAGE OF HATLEY  
DECEMBER 29, 2022**

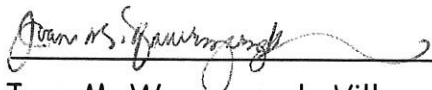
President David Narloch called the Closing Books meeting to order at 6:00 p.m. on December 29, 2022 in the village board room at the Hatley Library/Community Center. Board members present were: David Narloch-President, William Karschney-Trustee, Peter Holdridge-Trustee, Joseph Szews-Treasurer, and Joan Wawrzaszek-Clerk.

The 2022 entries of the Treasurer and Clerk were reviewed. Treasurer Szews provided account detail for the General Fund, the Tax Account and the TID Account. Board members reviewed all entries through December 29, 2022. Board will complete final review in January after 12/31/2022 interest postings and any deposits before year end. Trustee Karschney made a motion to approve the reports presented, second by Trustee Holdridge. Motion carried.

Review 1/5/2023 closing documents for lot purchase: The documents were not available for review. President Narloch noted that the fair market value of the lot increased unexpectedly, which will increase the purchase cost.

There being no further business, the closing books meeting adjourned at 7:03 p.m. on a motion by Trustee Holdridge; second by Trustee Karschney. Motion carried.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Joan M. Wawrzaszek", is written over a horizontal line.

Joan M. Wawrzaszek, Village Clerk

**MINUTES OF PLAN COMMISSION HEARING DECEMBER 13, 2022**

The Plan Commission Hearing for the Village of Hatley was called to order at 6:15 p.m. on December 13, 2022 by Plan Commission Chair, Dennis Gilbertson. Present were: Plan Commission members: Dennis Gilbertson, William Karschney, William Stadler (via phone), and Joseph Szews (appointed by President Narloch). Also present were: Todd Eckers, Ryan Ebenecker, David Narloch, Peter Holdridge, Joan Wawrzaszek, Bill Fraaza, Dan Fraaza, and Jack Fraaza.

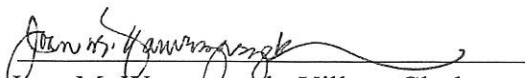
Todd Eckers addressed those present with his request to re-zone his parcel, located north of Lilium Lane, east of Meadow Lane, and south of Highway 29, as described in his request on the notice of meeting, from Agriculture to Commercial. Eckers further explained that he has a client who resides in the Village of Hatley and currently owns and operates a manufacturing business in Weston, but has outgrown his present location and is interested in purchasing this parcel of land. Treasurer Szews clarified that this zoning request is for the 13.285 acres of land which surrounds the River Country Coop tank one acre property that Eckers previously sold. Treasurer Szews also clarified that this request is only a zoning request and not a request for a permit of any type. Trustee Karschney clarified that the zoning request is to change from Agriculture to Manufacturing (instead of Commercial). Todd Eckers confirmed these clarifications.

Questions were presented by both the adjoining land owners and plan commission members regarding the potential use should this re-zoning be approved. Concerns were expressed about a buffer for potential future residential construction next to this property. Eckers stated that presently there is a tree buffer.

After questions were answered by both Eckers and Ebenecker, William Karschney made a motion to recommend approval to re-zone 13.285 acres from agriculture to manufacturing. Motion was seconded by William Stadler. Upon roll call vote, all 4 plan commission members present voted aye. Motion carried.

There being no further business, Joseph Szews made a motion to adjourn the plan commission hearing. Motion was seconded by William Karschney and carried.

Respectfully Submitted,

  
Joan M. Wawrzaszek, Village Clerk