

## MINUTES OF VILLAGE BOARD MEETING AND SEWER & WATER UTILITY BOARD MEETING

January 9, 2024

### VILLAGE OF HATLEY

President David Narloch called the meeting to order at 6:30 p.m. This meeting was held in the village board room at the Hatley library/community center. The Pledge of Allegiance was recited at the Caucus earlier this evening. Present were: David Narloch-President, William Karschney-Trustee, Peter Holdridge-Trustee, Joseph Szews-Treasurer, and Joan Wawrzaszek-Deputy Clerk. Also present were: Brian Janikowski-Utility Operator and David Fierek-Utility Personnel.

#### **APPROVAL OF MINUTES:**

Minutes of the December 12, 2023 village board meeting and the December 28, 2023 Closing books meeting were read and approved on a motion by Trustee Karschney, second by Trustee Holdridge. Motion carried.

#### **BUILDING & ZONING:**

Building/ Zoning Report: Zoning Administrator, Bill Karschney, reported that he issued a permit to Will Szews 317 Winnebago Avenue for a fence.

Review for Approval-Plan Commission Recommendation on zoning change request for 310 Meadow Lane (Part of Lot 1-Bill & Dan Fraaza) from Agriculture to Commercial: At a Plan Commission hearing just prior, the plan commission recommended approval. Motion by Holdridge, second by Karschney to approve zoning change from Agriculture to Commercial. Motion carried.

**CITIZENS TO BE HEARD:** No issues reported.

#### **TIF PROJECTS UPDATE:**

TID Projects Updates-Clarifier and WWTP building rehab projects-Janikowski reported that the Or-Tec fine screen was delivered just before year end. He discussed waiting until spring to install and the board agreed with this decision. Brian further reported that Joe Eichsteadt will be starting the paperwork required by the DNR for the flow meter. President Narloch reported that he placed a call to Henry Troyer to discuss the WWTP building rehab project.

TID Update from Treasurer: Treasurer Szews presented updated TID Revenue Bond Record of Draws and Funds Usage report and projects funded with monies from bond proceeds.

Columbus Street Bridge Project Update: No new report.

#### **OLD BUSINESS-SEWER & WATER UTILITY:**

No Old Sewer and Water Business.

#### **NEW BUSINESS-SEWER & WATER UTILITY:**

Utility Report: Brian Janikowski presented a utility report. Plant is running in compliance. Janikowski reported that Ferguson will be checking the piping for our influent flow meter. Janikowski also discussed future project to repair manholes on each side of the river near the Wadleigh Street bridge.

**OLD BUSINESS-GENERAL:**

Fire & Ambulance District Update: 12/19/2023 District meeting minutes were reviewed.

Update on becoming a Trail Community for the Ice Age Trail: President Narloch reported that our application was completed and submitted. We await approval.

**NEW BUSINESS-GENERAL:**

No New General Business.

**TREASURER'S REPORT + REVIEW AND APPROVE BILLS:**

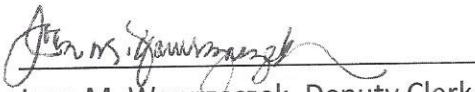
Tax Account and Treasurer's Report: Treasurer Szews presented a Treasurer's report for board review, as well as account detail. Szews presented account detail for entire year 2023, which was reviewed at the Closing Books meeting; year-end interest has been entered; board members signed the 2023 Account Detail Report. Szews also discussed the tax reconciliation process and the January tax settlement. Motion by President Narloch, second by Trustee Karschney to approve the tax account reconciliation presented by Treasurer Szews. Motion carried. Tax Account: Checks #1282-1290 were issued. Sewer & Water Utility: Checks # 7654-7680 were reviewed and approved for payment from the Utility Operating account. General Fund: Checks # 12530-12541 were read and approved for payment. TIF Account: Check # 841 was issued. All checks presented were approved on a motion by Trustee Karschney, second by Trustee Holdridge. Motion carried.

**SET FEBRUARY MEETING DATE:**

The **February** meeting was scheduled for **TUESDAY, FEBRUARY 13, 2024 at 6:30 p.m.** at the Library/Community Center.

There being no further business, the meeting adjourned at 8:20 p.m. on a motion by Trustee Holdridge; second by Trustee Karschney. Motion carried.

Respectfully Submitted,

  
Joan M. Wawrzaszek, Deputy Clerk

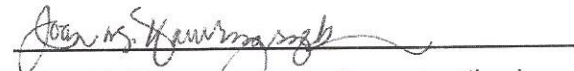
**VILLAGE OF HATLEY**  
**MINUTES OF CAUCUS JANUARY 9, 2024**

President David Narloch called the Village of Hatley Caucus to order at 6:00 p.m. in the community room at the Hatley Library/Community Center. Caucus committee members present were: Stephen Pluger and William Stadler. Absent was: Thomas Miller. The Caucus opened with the Pledge of Allegiance. President Narloch read the guidelines for the caucus and thanked the caucus committee for their attendance.

President Narloch stated that nominations were open for the office of **Trustee** for a term of two years to succeed Peter Holdridge. Stephen Pluger nominated Peter Holdridge. Nomination was seconded by William Stadler. President Narloch called for any other nominations for the office of Trustee two more times without response. William Stadler made a motion to close the nominations for Trustee, seconded by Stephen Pluger. Motion carried.

The caucus closed on a motion by Stephen Pluger, seconded by William Stadler. Motion carried.

Respectfully Submitted,

  
Joan M. Wawrzaszek, Deputy Clerk



**MINUTES OF PLAN COMMISSION HEARING January 9, 2024**

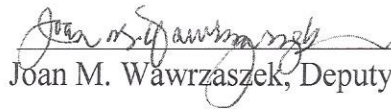
The Plan Commission Hearing for the Village of Hatley was called to order at 6:20 p.m. on January 9, 2024 by Plan Commission Chair, Dennis Gilbertson. Present were: Plan Commission members: Dennis Gilbertson, William Karschney, William Stadler, and Joseph Szews (appointed by President Narloch). Also present were: Bill Fraaza, David Narloch, Peter Holdridge, David Fierek, and Joan Wawrzaszek.

Bill Fraaza addressed those present with his request for zoning change for 310 Meadow Lane (Part of Lot 1-Bill & Dan Fraaza) from Agriculture to Commercial, as described in his request on the notice of meeting. Bill Fraaza explained that they intend to sell the building on this lot to Cory Fraaza for storage for his plumbing business.

No adjoining land owners were present with questions or issues. After discussion, William Stadler made a motion to recommend approval of zoning change from Agriculture to Commercial; Motion was seconded by William Karschney. Upon roll call vote, all 4 plan commission members present voted aye. Motion carried.

There being no further business, William Stadler made a motion to adjourn the plan commission hearing. Motion was seconded by Joseph Szews and carried.

Respectfully Submitted,

  
Joan M. Wawrzaszek, Deputy Clerk