

**MINUTES OF VILLAGE BOARD MEETING AND  
SEWER & WATER UTILITY BOARD MEETING**

August 12, 2025

**VILLAGE OF HATLEY**

President David Narloch called the meeting to order at 6:30 p.m. This meeting, held in the village board room at the Hatley library/community center, opened with The Pledge of Allegiance. Present were: David Narloch-President, William Karschney-Trustee, Peter Holdridge-Trustee, Joseph Szews-Treasurer, Joan Fraaza-Clerk, and Brian Janikowski-Utility Operator.

Trustee Peter Holdridge made a motion to suspend the rules so as to alter the order of business to move Agenda item "Update on Streets" in place of "Insurance Renewal Quote". Motion seconded by Trustee Karschney and carried.

Minutes of the July 8, 2025 village board meeting were read and approved on a motion by Trustee Karschney second by Trustee Holdridge and carried.

**BUILDING & ZONING:**

Building/ Zoning Report: Zoning Administrator, Bill Karschney, reported that no new permits were issued since last meeting. Karschney spoke with Jarrod Zillisch about what appears to be car repair work being conducted at the old Hatley Hardware store property.

**UPDATE ON STREETS:** Dan Doyle of Fahrner Asphalt addressed the board. After reviewing the condition of our streets, he presented several proposals. It was discussed and decided to wait until 2026 on the projects concerning Lance's Circle, Lilium, Birch Lane, and Lily Lane. We need to wait until bridge construction and building construction projects are complete near Lance's Circle, and we need to determine our boundaries with the Town of Norrie for Lilium, Birch, and Lily. Trustee Karschney will obtain boundary maps from the County. The proposal for crack filling of Birch LN, E Mill ST, Mysteria LN, Velma/Flower LN, W Veneer LN, Willow LN was reviewed and discussed. It was approved, subject to price adjust for library parking lot (which was included in the bid), and price break out for Birch LN (so we can determine if within village limits). Motion by Trustee Holdridge, second by Trustee Karschney and carried.

**CITIZENS TO BE HEARD:** Reported were: excessive speeding on Emmonsburg Road.

Suggested was placing a stop sign and inviting County safety coordinator to a board meeting.

**TIF PROJECTS UPDATE:**

TIF Update from Treasurer: Treasurer Szews presented an updated TID Revenue Bond Record of Draws and Funds Usage report and projects funded with monies from bond proceeds. Use of TID bond proceeds for crack filling projects was discussed. Our annual Joint Review Board meeting was scheduled for Tuesday, September 16, 2025 at 10:30 a.m.

Columbus Street Bridge Project Update: Project has started and weekly progress updates received have been reviewed by all board members and Brian Janikowski.

**OLD BUSINESS-SEWER & WATER UTILITY:**

No Old Sewer & Water Utility Business.

**NEW BUSINESS-SEWER & WATER UTILITY:**

Utility Report: Brian Janikowski presented a utility report. Plant is running in compliance. Janikowski obtained a quote from Buck Lake Contractors for steel roofs at the well house and influent building, \$7,900.00 and \$6,950.00 respectively, and will obtain more quotes. Discussed was planning locations for yard waste site and new garage. Treasurer Szews noted that the PFA's settlement savings account will be established at Banner Banks. Our 2024 Audit has been completed by Kerber Rose, S.C. and copies were distributed to board members.

**OLD BUSINESS-GENERAL:**

Fire & Ambulance District Update: President Narloch reported on District meeting.

Update on Whispering Willow Easement & Lot 25 Acquisition: Treasurer Szews reported that the warranty deed for Lot 25 to the village has been completed.

Update on Emergency Preparedness: Trustee Holdridge & Brian Janikowski met with Marathon County personnel. Steps to take are: start with an overall collaborative planning team, prepare and review a plan, implement and maintain the plan. Trustee Holdridge will continue working on this; he noted that the contact person in our village ordinances needs to be changed to the title "Village President".

**NEW BUSINESS-GENERAL:**

Review for Approval-Operators's Licenses for Tammy Parker & Mathew Maynard (R Store) + Agent Change to Jessica Dickmann (GPM R Store): Applications were reviewed and approved. Motion by Trustee Karschney, second by Trustee Holdridge and carried.

**TREASURER'S REPORT + REVIEW AND APPROVE BILLS:**

Tax Account and Treasurer's Report: Treasurer Szews presented a Treasurer's report for board review. Establishment of a Capital Improvement Plan account will be discussed at September meeting.

Bill Payment: Sewer & Water Utility Checks # 8053-8077 were presented for approval.

General Fund: Checks #12888-12905 were presented for approval. Motion to approve all checks by Trustee Holdridge, second by Trustee Karschney. Motion carried.

**SET SEPTEMBER MEETING DATE:**

The September meeting was scheduled for **TUESDAY, September 9, 2025 at 6:30 p.m.**

There being no further business, the meeting adjourned at 9:21 p.m. on a motion by Trustee Karschney; second by Trustee Holdridge. Motion carried.

Respectfully Submitted,

  
Joan M. Fraaza, Clerk