

**MINUTES OF VILLAGE BOARD MEETING AND  
SEWER & WATER UTILITY BOARD MEETING**

September 9, 2025

**VILLAGE OF HATLEY**

President David Narloch called the meeting to order at 6:30 p.m. This meeting, held in the village board room at the Hatley library/community center, opened with The Pledge of Allegiance. Present were: David Narloch-President, William Karschney-Trustee, Peter Holdridge-Trustee, Joseph Szews-Treasurer, Joan Fraaza-Clerk, and Brian Janikowski-Utility Operator.

Minutes of the August 12, 2025 village board meeting were read and approved on a motion by Trustee Holdridge, second by Trustee Karschney and carried.

**BUILDING & ZONING:**

Building/ Zoning Report: Zoning Administrator, Bill Karschney, reported that he issued the following permit: Frank Ritchie 372 Gail Ave new deck & wheel chair ramp.

**INSURANCE RENEWAL:** Alan Resch of Resch Birnamwood Insurance addressed the board with the renewal proposal from Continental Western Insurance Company. The policy and premium quote were reviewed at length. Motion by Trustee Karschney, second by Trustee Holdridge to approve statement of values and renewal. Motion carried.

**CITIZENS TO BE HEARD:** Discussed was: work being done at old hardware store location.

**TIF PROJECTS UPDATE:**

TIF Update from Treasurer: Treasurer Szews reported that the TID Revenue Bond Record of Draws and Funds Usage report and projects funded with monies from bond proceeds was not updated as there were no disbursements last month. Our annual Joint Review Board meeting will be held on Tuesday, September 16, 2025 at 10:30 a.m. Treasurer Szews reviewed his talking points for the JRB with the board.

Columbus Street Bridge Project Update: Weekly progress updates received have been reviewed by all board members and Brian Janikowski.

Proposal to prepay a portion of TID bond effective 10/15/2025: Treasurer Szews proposed we pre-pay \$125,000.00 on CoVantage bond with our 10/15/2025 scheduled payment. Motion to approve pre-payment by Trustee Holdridge, second by Trustee Karschney and carried.

**OLD BUSINESS-SEWER & WATER UTILITY:**

No Old Sewer & Water Utility Business.

**NEW BUSINESS-SEWER & WATER UTILITY:**

Utility Report: Brian Janikowski presented a utility report. Plant is running in compliance. Janikowski suggested renting back shed from Jake Strassburger at \$100 a month to house our snowplow. Janikowski suggested we then cancel our storage unit with Mountain Bay Storage.

Consideration to approve PSC SRC to be effective 1/1/2026: Motion by Trustee Karschney, second by Trustee Holdridge to approve Treasurer Szews to file application for 3% water rate increase via the simplified rate case with the Public Service Commission. Motion carried.

**OLD BUSINESS-GENERAL:**

Fire & Ambulance District Update: August 19, 2025 District meeting minutes were reviewed.

Update on Emergency Preparedness: Nothing new to report.

Update on Streets: President Narloch reported that he contacted Dan Doyle of Fahrner Asphalt on 8/25 about the crack filling proposal but has not heard back. Town of Norrie would participate for Birch Lane in 2026. Trustee Holdridge suggested we schedule 2026 with Fahrner.

Update on Snow Removal: President Narloch suggested we not put snow removal out for bids for upcoming season, but rather have a trial year with an agreement. Suggested providers are: Jarrod Zilisch, John Zogata, Jack Fraaza. President Narloch and Brian Janikowski will meet with each of them. Janikowski suggested provider be at an hourly rate and for entire Clark Street and that we determine if sidewalk along County Road Y is county responsibility.

Discuss establishment of Capital Improvement bank account: Motion by Trustee Holdridge, second by Trustee Karschney to establish the Village of Hatley Capital Improvement Fund bank account. Motion carried. Treasurer Szews noted \$15,541.00 will be opening deposit amount.

**NEW BUSINESS-GENERAL:**

Review for Approval-Operators's Licenses for Miranda Birdsill & Ann Streveler : Applications were reviewed and approved. Motion by Trustee Holdridge, second by Trustee Karschney and carried.

**TREASURER'S REPORT + REVIEW AND APPROVE BILLS:**

Tax Account and Treasurer's Report: Treasurer Szews presented a Treasurer's report for board review and the August settlement worksheets. Szews noted that Marathon County is increasing dog license fees; our Code of Ordinances will have to be updated to reflect change in fee schedule.

Bill Payment: Tax Account: Checks #1333-1336 were presented for approval. Sewer & Water Utility Checks # 8078-8097 were presented for approval. General Fund: Checks #12906-12920 were presented for approval. Motion to approve all checks by Trustee Karschney, second by Trustee Holdridge. Motion carried.

**SET OCTOBER MEETING DATE:**

The October meeting was scheduled for **TUESDAY, October 14, 2025 at 6:30 p.m.**

There being no further business, the meeting adjourned at 9:07 p.m. on a motion by Trustee Karschney; second by Trustee Holdridge. Motion carried.

Respectfully Submitted,

  
Joan M. Fraaza, Clerk

**VILLAGE OF HATLEY  
MINUTES OF JOINT REVIEW BOARD MEETING  
SEPTEMBER 16, 2025**

Village President, David Narloch, called the Joint Review Board Meeting to order on September 16, 2025 at 10:30a.m. in the Village of Hatley Library/Community Center at 435 Curtis Avenue. Present were: David Narloch – Village President; Joseph Szews – Village Treasurer; Christina Rickett – NTC; Chris Nichols – DC Everest; and, Sam Fenske – Marathon County. President David Narloch presided as Chairman of the Joint Review Board and appointed Joseph Szews as the citizen board member.

Treasurer Szews presented information on TID activities and financial position. Copies of the TID Annual Report were furnished prior to this meeting. The TID remains in strong financial position as increment continues to exceed amounts projected in the underwriting of the TID revenue bond. The TID will pre-pay a portion of bond principal this year in addition to the regularly scheduled principal payment. The Village Board is updating plans to utilize remaining unspent bond proceeds. Treasurer Szews expressed the appreciation of the school district and county representatives for their attendance as well as the cooperation of the taxing districts.

In closing, President Narloch thanked district representatives for their partnership with the Village TID. There being no further business, the joint review board meeting adjourned at 11:00a.m. on a motion by Sam Fenske, second by Christina Rickett. Motion carried.

Respectfully submitted,

Joseph J. Szews, Village Treasurer