

## **MINUTES OF VILLAGE BOARD MEETING AND SEWER & WATER UTILITY BOARD MEETING**

**December 9, 2025**

### **VILLAGE OF HATLEY**

President David Narloch called the meeting to order at 6:30 p.m. This meeting, held in the board room at the Hatley library/community center, opened with The Pledge of Allegiance. Present were: David Narloch-President, William Karschney-Trustee, Peter Holdridge-Trustee, Joseph Szews-Treasurer, Joan Fraaza-Clerk, and Brian Janikowski-Utility Operator.

Minutes of the November 11, 2025 village board meeting were read and approved on a motion by Trustee Holdridge, second by Trustee Karschney and carried.

#### **BUILDING & ZONING:**

Building/ Zoning Report: Zoning Administrator, Bill Karschney, reported that no permits were issued since the previous meeting.

**CITIZENS TO BE HEARD:** Terry Caldwell of 305 Blaisdell Avenue requested that the snowplow direct away from her property. Charles Anderson of Gail Avenue requested sidewalks be cleared of snow for residents who walk year round. Brian Janikowski stated that although the sidewalks along County Road Y/Curtis Avenue fall under the jurisdiction of Marathon County, we have taken on snow removal.

Motion by Trustee Holdridge, second by Trustee Karschney to suspend the rules so as to alter the order of business to allow utility operator report next. Motion carried.

#### **NEW BUSINESS-SEWER & WATER UTILITY:**

Utility Report: Brian Janikowski presented a utility report. Plant is running in compliance. Janikowski further reported that he tested our new reading equipment (Neptune 360) with the new ipad purchased for reading. Utility operator and clerk will be trained on the new equipment by Neptune staff the week of December 15-19. The meeting reverted back to the original order of business.

Pre-pay Rural Development Water/Sewer Revenue Bonds: Treasurer Szews reported that we are in a position to pay off our water revenue bond and to make a pre-payment on our sewer revenue bond. Motion by Trustee Karschney, second by Trustee Holdridge to approve Treasurer Szews and Clerk Fraaza to contact Rural Development about the process for the pre-payments and to proceed. Motion carried.

#### **TIF PROJECTS UPDATE:**

TIF Update from Treasurer: Treasurer Szews noted that there were no changes to our TID Revenue Bond Record of Draws and Funds Usage report and projects funded with monies from bond proceeds. Treasurer Szews recommended reviewing our CoVantage accounts at the closing books meeting. No other TID Updates.

#### **OLD BUSINESS-SEWER & WATER UTILITY:**

Review for approval-2026 Sewer & Water Utility Budgets: Budgets have been reviewed and approved by Rural Development. Motion by Trustee Karschney, second by Trustee Holdridge to approve the 2026 Sewer & Water Utility Budgets. Motion carried. Copies on pages 58-59.

**OLD BUSINESS-GENERAL:**

Fire & Ambulance District Update: District meeting minutes of 11/18/2025 were reviewed. President Narloch reported the previous budget reduction for contributions may change.

Update on Emergency Preparedness: Tabled until February.

Update on Snow Removal and plowers: Janikowski reported earlier in the meeting that plowing is going well.

**NEW BUSINESS-GENERAL:**

Harter's Fox Valley Disposal Contract Renewal: A 5 year contract renewal document was received and reviewed by the board. Monthly rate per unit will be \$11.14 garbage and \$3.46 recycling. We have already placed 2026 garbage & recycling amount of \$135.00 per unit on the tax roll and tax bills have been printed by Marathon County and mailed by our village treasurer. President Narloch will contact Andy at Harter's to request they waive the fee increase for 2026. Trustee Holdridge suggested a second choice, that being spreading the 2026 \$40 increase over the remaining four years of contract, resulting in \$50 increase for each of years 2027-2030. Board will review this issue again at the January meeting.

Appoint Election Inspectors for 2026-2028 Election Cycle: Motion by Trustee Holdridge, second by President Narloch to appoint the following: Kay Karschney, Chief Inspector. Jay Solomon, Terri TenHaken, Rose Nowinsky, Jacqueline Berndt, MegAnn Nowinsky, Election Inspectors. Bill Karschney, Alternate Election Inspector. Motion carried.

Review for Approval-Operators License applications for RStore: Applications for Isen Christians and Enoch Christians were reviewed and approved on a motion by Trustee Holdridge, second by Trustee Karschney. Motion carried.

**TREASURER'S REPORT + REVIEW AND APPROVE BILLS:**

Tax Account & Treasurer's Report: Treasurer Szews presented a Treasurer's report.

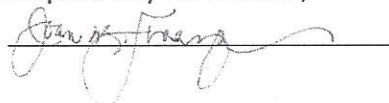
Bill Payment: The following checks were presented for approval: Tax Account: Check #1339. Sewer & Water Utility: Checks #8138-8161. General Fund: Checks #12959-12984. TIF account: Checks #889-892. Motion to approve all checks by Trustee Holdridge, second by Trustee Karschney. Motion carried.

**SET JANUARY MEETING DATE + DATE OF CAUCUS:**

The **January** meeting was scheduled for **TUESDAY, January 13, 2026 at 6:30 p.m.** The **Caucus** was scheduled immediately prior at 6:15 p.m.

There being no further business, the meeting adjourned at 9:15 p.m. on a motion by Trustee Karschney; second by Trustee Holdridge. Motion carried.

Respectfully Submitted,



Joan M. Fraaza, Clerk



UNITED STATES DEPARTMENT OF AGRICULTURE  
STATEMENT OF BUDGET, INCOME AND EQUITY

Schedule 1

Name VILLAGE OF HATLEY-WATER UTILITY

Address PO BOX 99 HATLEY, WI 54440

(1) OPERATING INCOME	PRIOR YEAR Actual (2)	ANNUAL BUDGET BEG 1-1-2026 END 12-31-2026 (3)	For the _____ Months Ended _____ CURRENT YEAR		
			Actual Data		Actual YTD (Over) Under Budget Col. 3 - 5 = 6 (6)
			Current Quarter (4)	Year To Date (5)	
Residential					
1. Commercial		71000-			0
2. Industrial		3300-			0
3. Public Authority		0			0
4. Standby Laterals & Water Meters		2200-			0
5. Fire Protection Charge		3300-			0
6. Total Operating Income (Add lines 1 through 6)		36249-			0
OPERATING EXPENSES		116049-			0
8. Operators/Labor					
9. Power & Fuel		36000-			0
10. Operations & Maint.		4300-			0
11. Administration		12000-			0
12. Insurance/Audit/Legal		9000-			0
13. Interest on water tower debt		9500-			0
14. Interest (RDA)		0			0
15. Depreciation		1565-			0
16. Total Operating Expense (Add Lines 8 through 16)		27647-			0
17. NET OPERATING INCOME (LOSS) (Line 7 less 17)		100012-			0
NONOPERATING INCOME		16037-			0
19. P&I Spec. Assess.		1500-			0
20. Interest on O&M Acct.		500-			0
21. Total Nonoperating Income (Add 19 and 20)		2000-			0
22. NET INCOME (LOSS) (Add lines 18 and 21)		2000-			0
23. Equity Beginning of Period		18037-			0
24. _____					0
25. _____					0
26. Equity End of Period (Add lines 22 through 25)					0

Budget and Annual Report Approved by Governing Body

Quarterly Reports Certified Correct

  
Secretary12/9/2025  
Date

Appropriate Official

Date

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015 and 0572-0137. The time required to complete this information collection is estimated to average 2-1 2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

# VILLAGE OF HATLEY-WATER UTILITY

Schedule 2

## PROJECTED CASH FLOW

For the Year BEG. Jan. 1, 2026 END. Dec. 31, 2026  
(same as schedule 1 column 3)

A. Line 22 from Schedule 1, Column 3 NET INCOME (LOSS) ..... \$ 18037-

Add

### B. Items in Operations not Requiring Cash:

1. Depreciation (line 16 schedule 1) ..... 27647-

2. Others: .....                     

### C. Cash Provided From:

1. Proceeds from Agency loan/grant .....                     

2. Proceeds from others .....                     

3. Increase (Decrease) in Accounts Payable, Accruals and other Current Liabilities .....                     

4. Decrease (Increase) in Accounts Receivable, Inventories and

Other Current Assets (Exclude cash) .....                     

5. Other: .....                     

6. .....                     

D. Total all A, B and C Items ..... \$ 45684-

### E. Less: Cash Extended for:

1. All Construction, Equipment and New Capital Items (loan & grant funds) .....                     

2. Replacement and Additions to Existing Property, Plant and Equipment .....                     

3. Principal Payment Agency Loan RDA Revenue bond ..... 3100-

4. Principal Payment Other Loans Water tower loan payments to be ..... 0

5. Other: paid from TPD in 2026 .....                     

6. Total E 1 through 5 ..... 3100-

Add

F. Beginning Cash Balances 1/1/2026 ..... 15000-

G. Ending Cash Balances (Total of D Minus E 6 Plus F) ..... \$ 57584-

### Item G Cash Balances Composed of:

Construction Account ..... \$                     

Revenue Account .....                     

Debt Payment Account ..... 19500-

O&M Account ..... 32484-

Reserve Account fully funded ..... 5600-

Funded Depreciation Account .....                     

Others: .....                     

Total - Agrees with Item G ..... \$ 57584-



UNITED STATES DEPARTMENT OF AGRICULTURE  
STATEMENT OF BUDGET, INCOME AND EQUITY

Schedule I

Name VILLAGE OF HATLEY-SEWER UTILITY

Address PO BOX 99 HATLEY, WI 54440

(1) OPERATING INCOME	PRIOR YEAR Actual (2)	ANNUAL BUDGET BEG <u>1-1-2026</u> END <u>12-31-2026</u> (3)	For the _____ Months Ended _____		
			CURRENT YEAR		Actual YTD (Over) Under Budget Col. 3 - 5 = 6 (6)
			Actual Data		
			Current Quarter (4)	Year To Date (5)	
1. Residential					
2. Commercial		154600 -			0
3. Industrial		8100 -			0
4. Public Authority		0			0
5. Connection Ap Fees		4500 -			0
6. Less: Allowances and Deductions		4000 -			0
7. Total Operating Income (Add lines 1 through 6)		170600 -			0
OPERATING EXPENSES					
8. Operators/Labor		36000 -			0
9. Power & Fuel		19000 -			0
10. Operations & Maint.		48000 -			0
11. Administration		9000 -			0
12. Audit/Ins./Legal		9500 -			0
13.					0
14.					0
15. Interest (RDA)		7865 -			0
16. Depreciation		75072 -			0
17. Total Operating Expense (Add Lines 8 through 16)		204437 -			0
18. NET OPERATING INCOME (LOSS) (Line 7 less 17)		< 33837 -			0
NONOPERATING INCOME					
19. P&I Special Assess.		2500 -			0
20. Interest on O&M Adct		500 -			0
21. Total Nonoperating Income (Add 19 and 20)		3000 -			0
22. NET INCOME (LOSS) (Add lines 18 and 21)		< 30837 -			0
23. Equity Beginning of Period					0
24.					0
25.					0
26. Equity End of Period (Add lines 22 through 25)					0

Budget and Annual Report Approved by Governing Body

Quarterly Reports Certified Correct

John W. Young Secretary

12/9/2025 Date

Appropriate Official

Date

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015 and 0572-0137. The time required to complete this information collection is estimated to average 2-1/2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

# VILLAGE OF HATLEY-SEWER UTILITY

Schedule 2

## PROJECTED CASH FLOW

For the Year BEG. Jan. 1, 2026 END. Dec. 31, 2026  
(same as schedule 1 column 3)

A. Line 22 from Schedule 1, Column 3 NET INCOME (LOSS) ..... \$ 430837.-7

Add

### B. Items in Operations not Requiring Cash:

1. Depreciation (line 16 schedule 1) ..... 75072.-  
2. Others: .....                     

### C. Cash Provided From:

1. Proceeds from Agency loan/grant .....                       
2. Proceeds from others .....                       
3. Increase (Decrease) in Accounts Payable, Accruals and other Current Liabilities .....                       
4. Decrease (Increase) in Accounts Receivable, Inventories and  
Other Current Assets (Exclude cash) .....                       
5. Other: .....                       
6. ..... 44235.-

D. Total all A, B and C Items .....                     

### E. Less: Cash Extended for:

1. All Construction, Equipment and New Capital Items (loan & grant funds) .....                       
2. Replacement and Additions to Existing Property, Plant and Equipment .....                       
3. Principal Payment Agency Loan RDA Revenue bond ..... 15300.-  
4. Principal Payment Other Loans .....                       
5. Other: .....                       
6. Total E 1 through 5 ..... ~~15300.-~~ 15300.-

Add

F. Beginning Cash Balances 1/1/2026 ..... 50000.-

G. Ending Cash Balances (Total of D Minus E 6 Plus F) ..... \$ 78935.-

### Item G Cash Balances Composed of:

Construction Account ..... \$                       
Revenue Account ..... 35000.-  
Debt Payment Account ..... 14835.-  
O&M Account ..... 29100.-  
Reserve Account (fully funded) .....                       
Funded Depreciation Account .....                       
Others: .....                     

Total - Agrees with Item G ..... \$ 78935.-




**MINUTES OF CLOSING BOOK MEETING  
VILLAGE OF HATLEY  
DECEMBER 29, 2025**

President David Narloch called the Closing Books meeting to order at 6:30 p.m. on December 29, 2025 in the village board room at the Hatley Library/Community Center. Board officers present were: David Narloch-President, Peter Holdridge-Trustee, Joseph Szews-Treasurer, and Joan Fraaza- Clerk. Absent was: William Karschney-Trustee.

The 2025 entries of the Treasurer and Clerk for the General Fund, the TID account, and the Tax account were reviewed by the board. Also reviewed were CoVantage share draft and money market accounts and the Banner Banks Capital Improvement Fund savings account . Motion by Trustee Holdridge, second by President Narloch, to accept the 2025 entries of the Treasurer and Clerk. Motion carried. Year-end interest entries will be posted to accounts and entered on final reports to be presented at January 2026 board meeting.

There being no further business, the closing books meeting adjourned at 7:02 p.m. on a motion by President Narloch, second by Trustee Holdridge. Motion carried.

Respectfully Submitted,

  
Joan M. Fraaza, Village Clerk