

## MINUTES OF VILLAGE BOARD MEETING AND SEWER & WATER UTILITY BOARD MEETING

December 11, 2018

### VILLAGE OF HATLEY

President David Narloch called the meeting to order at 6:30 p.m. in the village board room at the community/senior center. The meeting opened with the Pledge of Allegiance. Board officers present were: David Narloch-President, William Karschney-Trustee, Peter Holdridge-Trustee, Joseph Szews-Treasurer, and Joan Wawrzaszek-Clerk.

#### APPROVAL OF MINUTES:

Minutes of the November 13, 2018 plan commission hearing and the November 13, 2018 village board meeting were read and Treasurer Szews noted one addition, that being: Checks #1129-1131 were issued and approved from the Tax Account at this meeting. Motion to approve minutes, with correction noted, by Trustee Holdridge, second by Trustee Karschney. Motion carried.

#### BUILDING AND ZONING:

Building/Zoning Report: Nothing to report from Zoning Administrator, Bill Karschney. Our fee schedule will be reviewed at the January board meeting.

#### CITIZENS TO BE HEARD:

Robert Brayton (115 Curtis Ave) gave the board a letter of concerns/requests for the Dollar General Development. President Narloch will forward this letter to DGI.

#### TIF PROJECTS/UPDATE:

Vener Mill Area Street & Utilities Extension Project Pay Request # 1 + Change Order #1: The Construction Schedule was reviewed. Change Order # 1 to change the substantial completion date for this project to June 21, 2019 was reviewed and approved on a motion by Trustee Karschney, second by Trustee Holdridge. Motion carried. Contractor Payment Request # 1, in the amount of \$229520.01, to Jakes Excavating was reviewed and approved on a motion by Trustee Holdridge, second by Trustee Karschney. Motion carried. MSA has contacted DOA to review and discuss the potential for additional monies to help remediate the poor soil conditions found onsite; An amendment to increase grant award will be considered by the DOA, but may require an estimate of expected costs for this work and a plan from a developer. Plat work has been suspended until a developers agreement is in place to define the building plans.

Vener Mill Area Developers Agreement: President Narloch has been in contact with another developer after Todd Eckers emailed him.

Dollar General Development: MSA plans to complete design in January and bid project in February 2019.

Flood Plain discussion/action: This issue remains on hold.

TID Update Report and Other TID items for discussion: MSA Update was reviewed. Park improvement put on hold for now. Treasurer Szews inquired about TID extensions; Lee Emmer will provide detailed information on this in the January update.

#### OLD BUSINESS-SEWER & WATER UTILITY:

Update on Water Tower Repair: Lane Tank Co. installed vent and boot in November.

#### NEW BUSINESS- SEWER & WATER UTILITY:

Utility Report: Brian Janikowski presented a utility report. Plant is meeting permit.

#### OLD BUSINESS-GENERAL:

Update on Web Site: Michael Heinrich met with President Narloch and Clerk Wawrzaszek to review the process for adding items to our website. Michael Heinrich has agreed to do the updates for the village at this time; compensation to be determined.

Update on Plover River Trout Unlimited Project: Nothing new to report.

Discuss establishing a village street rehabilitation program: President Narloch has obtained contact information; streets will be reviewed in the spring by these contractors.

Community Room Rental Fees: Our rental fees were compared to two other municipalities (Village of Birnamwood \$50 resident/ \$100 non-resident / Town of Reid \$50 resident/ \$125 non-resident). It was discussed and decided to keep our rental rates the same, currently \$50 resident/ \$150 non-resident.

#### **NEW BUSINESS-GENERAL:**

Trapping Exemption Request: Our Code of Ordinances prohibits trapping on village property (12.1.1.6). Randy & Bill Szews trap along the Plover River and have requested an exemption. After discussion, Trustee Karschney made a motion to allow them to trap beaver on village property. Motion was seconded by Trustee Holdridge and carried.

Fire & Ambulance District Update: 11/12/2018 District Minutes were reviewed.

At this time, Trustee Karschney made a motion to adjourn to closed session, pursuant to Wisconsin Statutes 19.85 (1) (c) to review and discuss employee and board compensation. Motion seconded by Trustee Holdridge and carried. Motion by Trustee Karschney, second by Trustee Holdridge to re-convene from closed session. Motion carried. Motion by Trustee Holdridge, second by Trustee Karschney to approve the compensation plan. Motion carried. This is located on page 164 of this minutes' book.

#### **REVIEW AND APPROVE BILLS:**

Tax Account and Treasurers Report: Treasurer Szews presented a treasurers report. Szews noted that property tax bills have been mailed.

Sewer & Water Utility: Checks #6365 - 6380 were reviewed and approved for payment from the Utility Operating account.

General Fund: Checks #11380-11405 were read and approved for payment.

Ambulance Grant Account: No checks to issue.

TIF Account: Check #660 was issued. CDBG Account: No checks issued.

Vener Mill Area Re-development Account: No checks issued. We have two pending invoices: \$20402.32 MSA for construction services \$229520.01 Jakes Excavating. Treasurer Szews will contact David Rasmussen about grant disbursement.

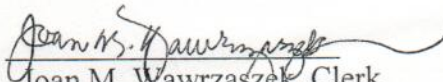
All Checks presented for payment this evening were approved on a motion by Trustee Holdridge; second by Trustee Karschney. Motion carried.

#### **SET JANUARY MEETING DATE+ CAUCUS DATE:**

The **January** meeting was scheduled for **TUESDAY, JANUARY 8, 2019 at 6:45 p.m.** at the Community Center/Village Offices. The **CAUCUS** will be held immediately prior, at **6:30 p.m.** The **Closing Books** meeting is **THURSDAY, DECEMBER 27, 2018 at 6:30 p.m.**

There being no further business, the meeting adjourned at 10:10 p.m. on a motion by Trustee Holdridge, second by Trustee Karschney. Motion carried.

Respectfully Submitted,

  
Joan M. Wawrzaszek, Clerk