

**MINUTES OF VILLAGE BOARD MEETING AND  
SEWER & WATER UTILITY BOARD MEETING**

**August 13, 2019**

**VILLAGE OF HATLEY**

President David Narloch called the meeting to order at 6:30 p.m. in the village board room at the library/community center. The meeting opened with the Pledge of Allegiance. Board officers present were: David Narloch-President, William Karschney-Trustee, Peter Holdridge-Trustee, Joseph Szews-Treasurer, and Joan Wawrzaszek-Clerk.

**APPROVAL OF MINUTES:**

Minutes of the July 23, 2019 village board meeting and the July 31, 2019 special board meeting were read and approved on a motion by Trustee Karschney, second by Trustee Holdridge. Motion carried.

**BUILDING AND ZONING:**

Building Zoning Report: Zoning Administrator, Bill Karschney reported that he issued the following permits: Bernard Bowman (505 Mill ST) deck re-construction, and DC Everest School (417 Emmonsville RD) fence permit.

Abandonment of portion of Clark Street between lots 24 and 25 of Block A Huntoon & Coes Addition: As discussed at the July 31 special meeting, Michael Matsche (535 Clark ST) has inquired about this. Karschney will contact Marathon County Plan Commission concerning legal description and procedure. Darren Vandenberg (MSA) noted that Charlie Brinkmeyer (City of Antigo) does survey work.

**CITIZENS TO BE HEARD:**

Treasurer Szews noted that he had an inquiry about who owns the ballpark. President Narloch reported that he had a complaint from Shari Overton (105 Wadleigh ST) about her garbage dumpster being placed on the opposite side of street by Harters. John Jolly complained about weed nuisance on Velma Lane lot.

**UPDATE FROM ENGINEER/TIF PROJECTS:**

MSA update: Darren Vandenberg presented a report prepared by Lee Emmer.

Vener Mill Area Street & Utilities Update and pay request: Pay request # 3, in the amount of \$69799.81, was reviewed and approved for payment on a motion by Trustee Karschney, second by President Narloch. Motion carried. A loan draw in the amount of \$70000.00 will be requested. Jakes Excavating to deliver 1000 cubic yards of fill material to the site for developer's use in completing restoration work. Jakes still has some work to complete on site; a punch list is being developed.

Vener Mill Developer's Agreement: The developers' agreement is ready for signatures.

Vener Mill Area Plat Review: Directions for signatures were provided. MSA will record.

Dollar General Project: The project is complete except for final restoration. MSA is addressing issues with Jakes. At this time, the retainage is being held to assure satisfactory completion.

Matsche field/Whispering Willow Storm Water control discussion: Brian Janikowski took a topography map to NRCŚ (water shed). They requested meeting with Janikowski to discuss.

Meeting to discuss excess TID increment and Future Projects: A special meeting was scheduled for **Wednesday, September 18, 2019 at 6:30 p.m.** with Lee Emmer. Treasurer Szews has discussed renewal of Veneer Mill redevelopment (TIF) loan with Clyde Patterson (Banner Banks).

**OLD BUSINESS-SEWER & WATER UTILITY:**

No Old Sewer & Water Utility Business.

**NEW BUSINESS-SEWER & WATER UTILITY:**

Utility Report: Brian Janikowski presented a utility report. Plant is meeting permit. Map of current pumping to lift stations and to plant was reviewed and board discussed potential upgrade this. Janikowski presented a WWTP snow guard quote (\$1025) and a quote to replace flow meter at well (PJK Co. \$2160). Brian Janikowski, Lloyd Pingel and Joe Szews have been working on leak detection; they are nearly complete with pressure testing the entire village. Two leaks have been located to date and are being repaired. We are discussing Neptune software and equipment maintenance agreement renewal with Craig at Ferguson.

Sewer & Water Utility Capitalization Policy: Our auditing firm, Kerber Rose, has provided a template for a capitalization policy. Treasurer Szews and Clerk Wawrzaszek will work on a policy to present for review and approval.

**OLD BUSINESS-GENERAL:**

Update on Plover River project: The meeting with DNR is scheduled for September 11, 2019. Trout Unlimited will take full responsibility for wader station.

Update on Street Maintenance & Loan: Lake States and American Asphalt contracts have been signed and submitted; work to occur in September or October. Brian Janikowski has negotiated Blue Ribbon seal coating project to \$4300.00.

**NEW BUSINESS-GENERAL:**

Fire & Ambulance District Update: June 17, 2019 district meeting minutes were reviewed.

Review for Approval-Licenses: The following operator license applications were reviewed and approved: Stephanie Thiele, Kailie Ewert, Brittney Schissl, and Dakota Burdey (all R Store). Motion to approve by Trustee Holdridge, second by Trustee Karschney. Motion carried.

Replace/Repair Library furnace/air conditioner: After review of quotes and discussion, Trustee Karschney made a motion to approve the Bauer Plumbing & Heating quote for 7.5 ton Carrier unit at price of \$8335.00. Motion seconded by Trustee Holdridge and carried.

President Narloch shared a letter from Continental Western Group regarding their investigation of claim and denial. Letter was sent to Jonathon Zentner, Attorney at Law.

**REVIEW AND APPROVE BILLS:**

Tax Account and Treasurer's Report: Treasurer Szews presented a treasurers report for board review, as well as account detail.

Sewer & Water Utility: Checks # 6550-6563 were reviewed and approved for payment from the Utility Operating account.

General Fund: Checks # 11545-11556 were read and approved for payment.

Ambulance Grant Account: No checks to issue.

TIF Account: Checks # 690-691 were issued. CDBG Account: No checks to issue.

Veneer Mill Area Re-development Account: Checks #530-531 were issued.

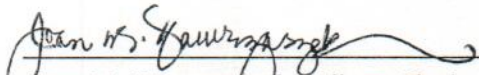
All checks presented were approved on a motion by Trustee Karschney, second by Trustee Holdridge. Motion carried.

**SET SEPTEMBER MEETING DATE:**

The September meeting was scheduled for **TUESDAY, SEPTEMBER 10, 2019 at 6: 30 p.m.** at the Library/Community Center/Village Offices. A special meeting for TIF projects was scheduled for **WEDNESDAY, SEPTEMBER 18, 2019 at 6: 30 p.m.**

There being no further business, the meeting adjourned at 9:40 p.m. on a motion by Trustee Holdridge, second by Trustee Karschney. Motion carried.

Respectfully Submitted,

  
Joan M. Wawrzaszek, Village Clerk