

**MINUTES OF CLOSING BOOKS MEETING
VILLAGE OF HATLEY
DECEMBER 30, 2019**

President David Narloch called the Closing Books meeting to order at 4:35 p.m. on December 30, 2019 in the village board room at the Hatley Library/Community Center. Board members present were: David Narloch-President, William Karschney-Trustee, Joseph Szews-Treasurer, and Joan Wawrzaszek-Clerk.

The following checks were presented for payment approval: Checks #1167-1168 from the Tax Account for tax overpayment refunds; Checks #11627-11630 from the General Fund. Motion to approve checks by Trustee Karschney; second by President Narloch. Motion carried.

The audit and accounting agreement with Kerber Rose was reviewed and approved on a motion by Trustee Karschney, second by President Narloch. Motion carried.

The board reviewed and approved the sale of two additional lots (lots 3 & 4 Rivers Edge Country Living Estates) to Harvey Fraaza, as per developers agreement. Motion to approve by President Narloch, second by Trustee Karschney. Motion carried.

The 2019 entries of the Treasurer and Clerk were reviewed and approved by Trustee Karschney, second by President Narloch. Motion carried.

Treasurer Szews discussed re-financing our TID loans with the State Trust Fund.

There being no further business, the closing books meeting adjourned at 5:55 p.m. on a motion by Trustee Karschney; second by President Narloch. Motion carried.

Respectfully Submitted,


Joan M. Wawrzaszek, Village Clerk

**MINUTES OF VILLAGE BOARD MEETING AND
SEWER & WATER UTILITY BOARD MEETING**

December 10, 2019

VILLAGE OF HATLEY

President David Narloch called the meeting to order at 6:30 p.m. in the village board room at the library/community center. The meeting opened with the Pledge of Allegiance. Board officers present were: David Narloch-President, William Karschney-Trustee, Peter Holdridge-Trustee, Joseph Szews-Treasurer, and Joan Wawrzaszek-Clerk.

APPROVAL OF MINUTES:

Minutes of the November 12, 2019 village board meeting and the November 14, 2019 joint review board meeting were read and approved on a motion by Trustee Karschney, second by Trustee Holdridge. Motion carried.

BUILDING AND ZONING:

Building/ Zoning Report: Zoning Administrator, Bill Karschney reported no new permits issued. Karschney noted that Molitor garage addition requires revision to wet lands.

Change to Code of Ordinances to allow chickens: An editable version will be requested from Alan Harvey; issue is tabled until February or March.

CITIZENS TO BE HEARD:

Several snow plowing complaints were received. Terri TenHaken to provide design layout of Brent Street Park at January or February meeting.

MSA update: Lee Emmer presented a report.

Veneer Mill Area Street & Utilities Update: All work by contractor is complete and project is closed.

Veneer Mill Area CDBG: All work was completed by October 31 deadline. DOA has approved the CDBG contract amendment. Project was completed under budget. Close out documents, including final request for CDBG funds are being prepared by Dave Rasmussen (MSA) with the assistance of Treasurer Joe Szews.

Professional Services Agreement for the WWTF collection system Needs Assessment report study: A \$15000 contract with MSA was presented for board review. This item was tabled until January meeting for further review. Emmer noted that this would be a TIF eligible expense.

2020-2021 Multimodal Local Supplement (MLS) application: Application was completed.

Matsche field/Whispering Willow Storm Water control discussion: Brian has obtained quotes for several options from Precision Farm Drainage. Upon review, Trustee Holdridge made a motion to approve option 2 at cost of \$36265 + lateral cost of \$5835. Motion seconded by Trustee Karschney and carried. Surface water drainage easement prepared by Atty. Shane VanderWaal.

Excess TID Increment project priorities: Project priorities timeline was reviewed.

TID Extensions: Dave Rasmussen (MSA) attended our November 14 Joint Review Board meeting; the JRB approved the request to extend the TID the additional six years.

OLD BUSINESS-SEWER & WATER UTILITY:

No Old Sewer & Water Utility Business.

NEW BUSINESS-SEWER & WATER UTILITY:

Utility Report: Brian Janikowski presented the report. Plant is meeting permit. Brian presented a quote for wellhouse pump from CTW Corporation in the amount of \$7575.00. He will obtain an additional quote. Brian will take the truck to Auto Select to fix bearing. Bid for fixing two sewer leaks is \$1435.00 from Great Lake TV Seal, Inc.

Motion by Trustee Holdridge, second by Trustee Karschney to adjourn to closed session, pursuant to Wisconsin Statutes 19.35 (1) (c). Motion carried.

Motion by Trustee Karschney, second by Trustee Holdridge to re-convene from closed session.

Motion by Trustee Holdridge, second by Trustee Karschney to approve paying 50% of Brian's health insurance cost in 2020. Motion carried.

OLD BUSINESS-GENERAL:

Update on Plover River project: Nothing new to report.

NEW BUSINESS-GENERAL:

Fire & Ambulance District Update: Minutes of District meeting were reviewed.

REVIEW AND APPROVE BILLS:

Tax Account and Treasurer's Report: Treasurer Szews presented a treasurers report for board review, as well as account detail. Treasurer Szews presented a cash flow analysis for our TIF District for board review. Szews will present this analysis to Banner Banks. Szews noted that State of Wisconsin Trust Fund Loan Program is available to us.

Sewer & Water Utility: Checks # 6621-6641 were reviewed and approved for payment from the Utility Operating account.

General Fund: Checks # 11607-11626 were read and approved for payment.

Ambulance Grant Account: No checks to issue.

TIF Account: Check # 504 was issued. CDBG Account: No checks to issue.

Veneer Mill Area Re-development Account: No checks to issue.

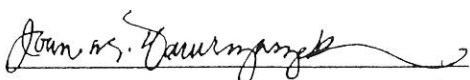
All checks presented were approved on a motion by Trustee Karschney, second by Trustee Holdridge. Motion carried.

SET JANUARY MEETING DATE AND DATE OF CAUCUS:

The **January** meeting was scheduled for **TUESDAY, JANUARY 21, 2020 at 6: 30 p.m.** at the Library/Community Center/Village Offices. The **CAUCUS** was scheduled for **TUESDAY, JANUARY 21, 2020 at 6:15 p.m.** The **Closing Books** meeting is set for **Monday, December 30, 2019 at 4:30 p.m.** at the Village Offices.

There being no further business, the meeting adjourned at 10:05 p.m. on a motion by Trustee Holdridge second by Trustee Karschney. Motion carried.

Respectfully Submitted,



Joan M. Wawrzaszek. Village Clerk