

VILLAGE OF HATLEY
MINUTES OF SPECIAL VILLAGE BOARD MEETING
SEPTEMBER 18, 2019

President David Narloch called the Special Village Board meeting to order at 6:30 p.m. on September 18, 2019. Board officers present were: David Narloch-President, William Karschney-Trustee, Peter Holdridge-Trustee, Joseph Szews-Treasurer, and Joan Wawrzaszek-Clerk. Also present were: Lee Emmer (MSA Engineer) and Brian Janikowski, Rob Combs, and Lloyd Pingel (village utility operators). In addition, the following village residents were in attendance: Mike & Ryan Heinrich, Ron & Terri TenHaken, Gerry Hoerter, and Anne Keenan.

Discussion/Action regarding Matsche Field Drainage: President Narloch explained the issue. Unfortunately, USDA and NRCS have recently removed themselves from assisting. Lee Emmer discussed the option of terracing the field by Matsche Farms. Emmer believes this would likely be the easiest and most cost effective solution and could potentially be accomplished this year. Emmer suggested looking at hydraulic profile with retention basins. Emmer will proceed with a task order to calculate cost of retention basins & determining amount of area needed. Motion by Trustee Karschney, second by Trustee Holdridge to approve task order. Motion carried.

Discuss Future Tax Incremental Finance Projects: Lee Emmer prepared several handouts of TIF information. Projects should be selected and started in 2020 and 2021. The following projects were discussed: Sidewalk between Hatley Elementary school and Mysteria Lane/Veneer Lane subdivisions, State Road utility extension, Brent Street park upgrade with new playground equipment, Legion Park ball diamond repair, upgrades for Sewer & Water utility. Brian Janikowski will prepare a list of items needed for Utility upgrades. A grant webinar for the sidewalk project will be viewed by Ryan Heinrich, David Narloch, and Brian Janikowski on September 30.

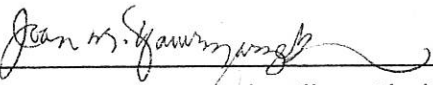
Review Bills for Payment approval: Check # 11568 from the General Fund and Checks #6578-6584 from the Utility Operating account were reviewed for payment. Motion to approve issuance of checks by Trustee Holdridge, second by Trustee Karschney. Motion carried.

Gerry Hoerter (419 Brent Street) requested the board consider allowing village residents to have chickens at residences. President Narloch will research issue for October board meeting.

Trustee Karschney reported that Jen Gruna is seeking permits for a mini storage facility on corner of Clark and Emmons ville.

There being no further business, the special meeting adjourned at 9:20 p.m. on a motion by Trustee Holdridge, second by Trustee Karschney. Motion carried.

Respectfully Submitted,


Joan M. Wawrzaszek, Village Clerk

**MINUTES OF VILLAGE BOARD MEETING AND
SEWER & WATER UTILITY BOARD MEETING**

September 10, 2019

VILLAGE OF HATLEY

President David Narloch called the meeting to order at 6:30 p.m. in the village board room at the library/community center. The meeting opened with the Pledge of Allegiance. Board officers present were: David Narloch-President, William Karschney-Trustee, Peter Holdridge-Trustee, Joseph Szews-Treasurer, and Joan Wawrzaszek-Clerk.

APPROVAL OF MINUTES:

Minutes of the August 13, 2019 village board meeting were read and approved, with a name correction noted (John Jolly should be Roger Jolly) on a motion by Trustee Holdridge, second by Trustee Karschney. Motion carried.

BUILDING AND ZONING:

Building Zoning Report: Zoning Administrator, Bill Karschney reported that he issued the following permits: Bill Fraaza new residence construction 128 Velma LN and Bill Fraaza new residence construction 424 Mysteria LN.

Abandonment of portion of Clark Street between lots 24 and 25 of Block A Huntoon & Coes Addition: Trustee Karschney has researched this with Marathon County Plan Commission and reported that all we need to do is approve a resolution, record it at the courthouse, and forward a recorded copy to Marathon County Plan Commission.

CITIZENS TO BE HEARD:

Ryan Heinrich addressed the board requesting consideration for a sidewalk between Hatley Elementary School and the new subdivision at Veneer Lane. Heinrich witnessed a near accident in July. The board has researched this project before and it was costly. We will consider it again at our Special TIF meeting on September 18 and invited Heinrich to attend. Brian Janikowski received phone calls about low branches on a willow tree at Clark & Oak. He has contacted John Mieska.

UPDATE FROM ENGINEER/TIF PROJECTS:

MSA update: Lee Emmer presented a report.

Veneer Mill Area Street & Utilities Update: On 9/4 Lee Emmer visited the site and created a punch list. The board and Brian Janikowski reviewed this punch list; safe water sample will be added. Emmer also met with developer about restoration tasks.

Veneer Mill Developer's Agreement: The developers' agreement has been signed.

Change Order #2 to increase dates for substantial and final completion was reviewed. Certificate of Substantial completion was also reviewed. Both documents were approved on a motion by Trustee Karschney, second by Trustee Narloch. Motion carried. President Narloch

signed both. We are requesting an amendment to our CDBG grant; Treasurer Szews prepared the request letter which was signed and submitted to MSA by President Narloch.

Dollar General Project: No additional information on this project.

Matsche field/Whispering Willow Storm Water control discussion: MSA emailed the Matsche field topographic survey raw data and modeling to Charles Schwartz at USDA. Brian Janikowski took a topography map to NCRS (water shed). Brian met with USDA and NCRS. Brian Janikowski and Lee Emmer will meet with Scott Matsche to discuss the suggestions.

Meeting to discuss excess TID increment and Future Projects: A special meeting to discuss anticipated excess TID increment, future improvement projects and potential growth areas is scheduled for **Wednesday, September 18, 2019 at 6:30 p.m.** with Lee Emmer. An environmental improvement fund online submittal authorization certificate was signed by President Narloch in anticipation of need.

OLD BUSINESS-SEWER & WATER UTILITY:

No Old Sewer & Water Utility Business.

NEW BUSINESS-SEWER & WATER UTILITY:

Utility Report: Brian Janikowski presented a utility report. Plant is meeting permit. Software and equipment maintenance agreement will not be renewed with Ferguson. A used water meter for our well house will be purchased from Shell Lake at cost of \$500. Motion to approve purchase by Trustee Holdridge, second by Trustee Karschney. Motion carried. Treasurer Szews attempted to apply for the PSC simplified rate case and reported that we do not qualify.

Sewer & Water Utility Capitalization Policy: Treasurer Szews wrote a draft policy for board review; policy to be approved at our October meeting.

OLD BUSINESS-GENERAL:

Update on Plover River project: The meeting with DNR is scheduled for September 11, 2019.

Update on Street Maintenance & Loan: Brian Janikowski presented estimates for various street repairs. Motion by Karschney, second by Holdridge to proceed with repairs, as follows: Kuhlmann & State Road \$3410/ Option 2 Wadleigh & Clark overlay \$1600/ Kirkwood & Kuhlmann \$3920 / Rozy & Lepak \$160. Motion carried.

NEW BUSINESS-GENERAL:

Fire & Ambulance District Update: President Narloch gave an update.

Review for Approval-Licenses: The following operator license applications were reviewed and approved: Rachel King (TKO Barrel Inn) and Grant Werner (R Store). Motion to approve by Trustee Holdridge, second by Trustee Karschney. Motion carried. A Class A Liquor and Beer License Application for Dolgencorp, LLC was reviewed and approved on a motion by Trustee Karschney, second by Trustee Holdridge. Motion carried.

Marathon County Cooperative Recycling Program: Motion by Trustee Holdridge, second by Trustee Karschney to approve. Motion carried.

Replace/Repair Library furnace/air conditioner: Installation to occur week of September 16; President Narloch has contacted Marathon County Library Director about cost share of this project.

REVIEW AND APPROVE BILLS:

Tax Account and Treasurer's Report: Treasurer Szews presented a treasurers report for board review, as well as account detail. Treasurer Szews discussed library and Veneer Mill redevelopment loans maturing in October, payment due on our water tower loan, and financing of street improvements. Lee Emmer confirmed that a portion of water tower loan payments may be paid from TIF. Motion by Holdridge, second by Karschney to approve Treasurer Szews to work with Clyde at Banner Banks on loan renewals and street loan. Motion carried.

Sewer & Water Utility: Checks # 6564-6577 were reviewed and approved for payment from the Utility Operating account.

General Fund: Checks # 11557-11567 were read and approved for payment.

Ambulance Grant Account: No checks to issue.

TIF Account: Checks # 692-696 were issued. CDBG Account: No checks to issue.

Veneer Mill Area Re-development Account: Checks #532-533 were issued. A loan draw in the amount of \$13000.00 will be requested.

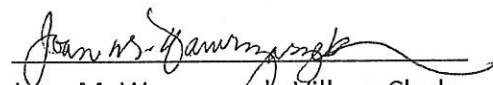
All checks presented were approved on a motion by Trustee Holdridge, second by Trustee Karschney. Motion carried.

SET OCTOBER MEETING DATE:

The **October** meeting was scheduled for **TUESDAY, OCTOBER 15, 2019 at 6: 30 p.m.** at the Library/Community Center/Village Offices.

There being no further business, the meeting adjourned at 10:12 p.m. on a motion by Trustee Karschney, second by Trustee Holdridge. Motion carried.

Respectfully Submitted,


Joan M. Wawrzaszek, Village Clerk