

MINUTES OF VILLAGE BOARD MEETING AND SEWER & WATER UTILITY BOARD MEETING

July 14, 2020

VILLAGE OF HATLEY

President David Narloch called the meeting to order at 6:30 p.m. This meeting was held in the community room at the library/community center to adhere to CDC social distancing guidelines set forth to prevent the spread of Covid-19 and opened with the Pledge of Allegiance. Board officers present were: David Narloch-President, William Karschney-Trustee, Peter Holdridge-Trustee, Joseph Szews-Treasurer, and Joan Wawrzaszek-Clerk.

APPROVAL OF MINUTES:

Minutes of the June 16, 2020 village board meeting and the June 25, 2020 special village board meeting were read and approved; motion by Trustee Karschney, second by Trustee Holdridge. Motion carried.

BUILDING AND ZONING:

Building/ Zoning Report: Zoning Administrator, Bill Karschney, reported that he issued the following permits: a new deck permit to Bob & Kathleen Shorey 423 Mysteria Lane, and a building permit to Harvey & Bill Fraaza for new construction 711 & 713 West Veneer LN (Lot #3). Karschney further reported that Preston at Marathon County contacted him regarding the address assigned Dollar General. Bill will take our map to the County office. President Narloch reported that we received a preliminary CSM for lots 1 & 2 Brandon Fraaza property.

Jen Gruna contesting special charge: Jennifer Gruna addressed the board to contest the special meeting charge of \$160 for the March 31, 2020 special meeting. Gruna did not contest that she requested this special meeting; she felt it was necessary due to time constraints. She was informed that when she needed a conditional use permit she only had to request it and did not realize that it required plan commission and village board approval. After discussion, village board members voted to enforce the special meeting fee.

Michael Matsche request for discontinuance of portion of Clark Street: Matche requested the discontinuance of portion of Clark Street between his two properties via letter dated June 2, 2020. Matsche agrees to pay survey and legal fees. Motion by Karschney, second by Holdridge to approve request. Motion carried.

CITIZENS TO BE HEARD: President Narloch reported an incident reported by Bernice Dagnan 318 Kuhlmann Avenue that occurred on July 4; her garbage dumpster was stolen. She reported this to the Sheriffs Department

UPDATE FROM ENGINEER/TIF PROJECTS:

MSA update: No Update from MSA. Treasurer Szews reported on a phone conference between village and MSA representatives Carley and Phil. It is imperative we prioritize our TID projects to utilize our future TID monies.

OLD BUSINESS-SEWER & WATER UTILITY: No Old Sewer & Water Utility Business.

NEW BUSINESS-SEWER & WATER UTILITY:

Utility Report: Brian Janikowski presented the report. Plant is meeting permit. Brian will obtain quote to pressure wash hydrants before he paints them.

Authorize Pay-Off of Rural Development Special Assessment Sewer Bond: Motion by Trustee Karschney, second by Trustee Holdridge to pay off our Special Assessment Sewer Bond with Rural Development on August 1, 2020. Motion carried. Outstanding principal balance is \$13,811.00. President Narloch signed authorization letter.

Review letter of understanding to Michael Serwa: Letter was reviewed and approved on a motion by Trustee Holdridge, second by Trustee Karschney. Motion carried.

OLD BUSINESS-GENERAL:

Fire & Ambulance District Update: June 15 District board minutes were reviewed.

Park Update: President Narloch spoke with Kurt Rucker about fixing the ball field; cost estimate is \$50,000.00. We are seeking other bids.

Update on Street Projects: We received a new proposal for street crack sealing from Lakes Asphalt Maintenance in the amount of \$20428.00. They will re-do the Apple Lane area they did last year at no additional cost as it did not hold up. We will obtain a quote from Crack Filling Service Corp., who did the recent work on Poplar Lane/Columbus Street.

NEW BUSINESS-GENERAL:

Review for Approval: Operators License renewal for William Coleman (Freddy's): Motion to approve this renewal by Trustee Holdridge, second by Trustee Karschney. Motion carried.

WEC grant: We have applied for, and received a Wisconsin Election Commission CARES grant for additional election costs related to the pandemic.

REVIEW AND APPROVE BILLS + WISCONSIN TRUST FUND LOAN:

Tax Account and Treasurer's Report: Treasurer Szews presented a treasurers report for board review, as well as account detail. Treasurer Szews reported that our BCPL State Trust Fund Loan proceeds were received. They were deposited into our General Fund and a check was written to pay off our Veneer Mill Re-development TIF loan. The Trust Fund inadvertently sent \$250 extra and asked we remit a check to them to return the \$250.00.

Sewer & Water Utility: Checks # 6762-6785 were reviewed and approved for payment from the Utility Operating account.

General Fund: Checks # 11753-11779 were read and approved for payment.

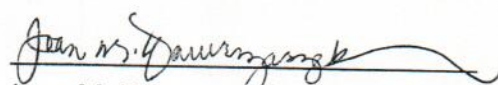
Ambulance Grant Account: No Checks to issue. TIF Account: Checks # 522-524 were issued. All checks presented were approved on a motion by Trustee Karschney second by Trustee Holdridge. Motion carried.

SET AUGUST MEETING DATE:

The August meeting was scheduled for **THURSDAY, AUGUST 13, 2020 at 6: 30 p.m.** at the Library/Community Center/Village Offices.

There being no further business, the meeting adjourned at 9:12 p.m. on a motion by Trustee Holdridge second by Trustee Karschney. Motion carried.

Respectfully Submitted,


Joan M. Wawrzaszek, Village Clerk

VILLAGE OF HATLEY
MINUTES OF SPECIAL MEETING
JULY 16, 2020

President David Narloch called the special meeting of the Village of Hatley Board to order on July 16, 2020 at 6:30 p.m. Board officers present were: David Narloch-President, William Karschney-Trustee, Peter Holdridge-Trustee, and Joseph Szews-Treasurer. Absent was: Joan Wawrzaszek-Clerk. Also in attendance were: Brian Janikowski-Utility Operator and Phil Kriesel and Art Bahr from MSA.

The purpose of this meeting was to review TID structuring alternatives and to discuss funding strategies and potential sewer rates based on borrowing levels. Funding sources discussed were a combination of TID revenue, rates, and taxes. MSA researched dedicating TID revenue to our planned Columbus Street Bridge project by borrowing funds in March of 2022 for 2023 project. A funding score card was provided for board review. A TID expenditure projects scenario was also reviewed and is attached to these minutes.

The meeting adjourned at 9:25 p.m. on a motion by President Narloch, second by Trustee Holdridge. Motion carried.

Meeting notes were recorded by Treasurer Szews.