

**MINUTES OF VILLAGE BOARD MEETING AND
SEWER & WATER UTILITY BOARD MEETING
November 10, 2020
VILLAGE OF HATLEY**

President David Narloch called the meeting to order at 6:30 p.m. This meeting was held in the community room at the library/community center to adhere to CDC social distancing guidelines and opened with the Pledge of Allegiance. Board officers present were: David Narloch-President, William Karschney-Trustee, Peter Holdridge-Trustee, Joseph Szews-Treasurer, Joan Wawrzaszek-Clerk, and Brian Janikowski-Utility Operator.

APPROVAL OF MINUTES:

Minutes of the October 13, 2020 village board meeting, the October 14, 2020 and the October 21, 2020 special village board meetings were read and approved; motion by Trustee Karschney, second by Trustee Holdridge. Motion carried.

BUILDING AND ZONING:

Building/ Zoning Report: No permits issued since last meeting.

Petition to discontinue a portion of Clark Street: Motion by Trustee Holdridge, second by Trustee Karschney to discontinue a portion of the public right of way known as Clark Street, as requested by owner Michael Matsche, and as published as a Class III legal notice. Motion carried upon roll call vote with three ayes.

CITIZENS TO BE HEARD: President Narloch reported a complaint from Florian Wiza regarding the property at 209 Kirkwood Street where car repairs are being performed all hours. Trustee Karschney noted that several properties are in violation of the restrictions on number of unlicensed vehicles. Treasurer Szews reported that Jerry Popp is having 316 Wadleigh Street property surveyed and has discovered that the Wadleigh Street road right of way passes directly thru the living room wall. Recommendation is that Jerry Popp seek legal advice.

TIF PROJECTS UPDATE:

Update from Jarrod Zilisch: Zilisch was not in attendance at this meeting.

Discuss future TID projects/bidding process, reporting & work inspections: President Narloch has been in contact with Phil Kriesel and Pat Morrow of MSA. If we choose to proceed with WWTP projects on our own, MSA, as certified engineers, cannot assist us with projects relative to the WWTP that are DNR reviewable. Some projects are maintenance items (the clarifier) and not reviewable by the DNR. Treasurer Szews noted that MSA is in the best position to assure Ehlers that our TID projects are attributable and eligible. We reached Pat Morrow by phone during this meeting to discuss MSA involvement in WWTP projects. A special meeting was then scheduled for Wednesday, November 18, 2020 at 6:00 p.m. with Pat Morrow.

Discuss/Schedule Joint Review Board meeting for TID: Treasurer Szews requested village board approval to amend the TID to include ½ mile rule. Motion by Trustee Karschney to

proceed to amend the TID to include ½ mile rule; second by Trustee Holdridge. Motion carried. Treasurer Szews to contact Dave Rasmussen (MSA) to proceed/schedule required JRB meetings.

OLD BUSINESS-SEWER & WATER UTILITY: No Old Sewer & Water Utility Business.

NEW BUSINESS-SEWER & WATER UTILITY:

Utility Report: Brian Janikowski discussed monthly operations. Plant is meeting permit.

PSC Simplified Water Rate Increase: Treasurer Szews reported that he filed the application this morning; should be processed within 45 days.

OLD BUSINESS-GENERAL:

Fire & Ambulance District Update: The 9/22/2020 minutes were reviewed. President Narloch gave an update on the October meeting. Fire Chief, Randy Szews, has tendered his resignation; Brandon Damask will become Fire Chief in January 2021.

Park Update: Project is complete.

Finalize position on Commercial Associates multi-family development inquiry: Board discussed and decided that we are not interested in this project at this time.

WI DOT Bass Lake Road crossing closing proposal: Information received was reviewed.

NEW BUSINESS-GENERAL:

Review for Approval-Operator's License for Rachel King (TKO Barrel Inn): Motion to approve by Trustee Holdridge, second by Trustee Karschney; motion carried.

TREASURER'S REPORT + REVIEW AND APPROVE BILLS:

Tax Account and Treasurer's Report: Treasurer Szews presented a treasurers report for board review, as well as account detail. Checks 1193-1194 were issued from the Tax account.

Sewer & Water Utility: Checks # 6840-6857 were reviewed and approved for payment from the Utility Operating account. General Fund: Checks # 11836-11863 were read and approved for payment. Ambulance Grant Account: This account will be closed and a check will be issued to the Hatley Area Fire & Ambulance District. TIF Account: Checks # 537-538 were issued. All checks presented were approved on a motion by Trustee Holdridge, second by Trustee Karschney. Motion carried.

2021 BUDGETS:

Proposed 2021 Sewer & Water Budgets were reviewed. These will be forwarded to Rural Development for their review before formal board approval.

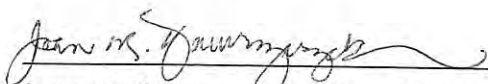
2021 General Fund Budget was reviewed. Motion by Trustee Karschney, second by Trustee Holdridge to set the 2021 levy at \$110,000.00 and to approve the 2021 General Fund Budget. Motion carried. A copy of this Budget is on page 294 of this minutes' book.

SET DECEMBER MEETING DATE:

The December meeting was scheduled for **TUESDAY, DECEMBER 8, 2020 at 6: 30 p.m.** at the Library/Community Center/Village Offices. The **Closing books meeting** was scheduled for **TUESDAY, DECEMBER 29, 2020 at 6:30 p.m.**

There being no further business, the meeting adjourned at 10:05 p.m. on a motion by Trustee Holdridge; second by Trustee Karschney. Motion carried.

Respectfully Submitted,


Joan M. Wawraszczek, Village Clerk

VILLAGE OF HATLEY
GENERAL FUND 2021 BUDGET

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REVENUES

SHARED REVENUE	\$ 22,097.00
LOCAL TAX LEVY	110,000.00
TRANSPORTATION AIDS	20,525.00
GARBAGE & RECYCLING	28,500.00
ZONING & BUILDING	2,500.00
LIQUOR LICENSES	800.00
CIGARETTE LICENSES	10.00
LIQUOR LICENSE LEGAL AD FEES	50.00
INTEREST INCOME	100.00
MISCELLANEOUS	2,000.00
COMMUNITY ROOM RENT	3,000.00
LIBRARY/ COUNTY REIMBURSEMENT	<u>6,500.00</u>
TOTAL REVENUES	\$196,082.00

EXPENDITURES

VILLAGE BOARD	\$ 7,000.00
TREASURER & EXPENSES	3,200.00
CLERK & EXPENSES	3,900.00
ASSESSOR	6,700.00
BOARD OF REVIEW	160.00
LEGAL EXPENSES	1,000.00
ELECTIONS	2,000.00
INSURANCE & BONDS	7,000.00
ZONING & BUILDING	2,000.00
ROADS & STREETS	18,000.00
BRIDGES	500.00
STREET LIGHTING	9,800.00
SNOW REMOVAL-STREETS	35,000.00
PARK & RECREATION	4,000.00
FIRE & AMBULANCE DISTRICT	26,000.00
GARBAGE & RECYCLING	30,000.00
LOAN EXPENSE - LIBRARY	5,400.00
LIQUOR LICENSE ADS	50.00
FIRE PROTECTION LESS TAX EQUIVALENT	13,675.00
MISCELLANEOUS	697.00
LIBRARY/SENIOR/COMMUNITY CENTER	<u>20,000.00</u>
TOTAL EXPENDITURES	\$196,082.00

VILLAGE OF HATLEY
MINUTES OF SPECIAL MEETING
NOVEMBER 18, 2020

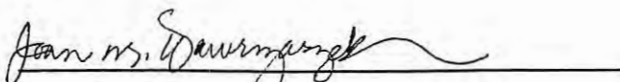
President David Narloch called the Special Meeting of the Village of Hatley Board to order at 6:00 p.m. on Wednesday, November 18, 2020. Board Officers present were: David Narloch-President, William Karschney-Trustee, Peter Holdridge-Trustee, Joseph Szews-Treasurer, and Joan Wawrzaszek-Clerk. Also present were Brian Janikowski-Utility Operator and Pat Morrow-MSA.

Jerry Popp-Request to Discontinue a portion of Wadleigh Street: Jerry Popp addressed the board regarding the former home of Ed Walkush, Sr at 316 Wadleigh ST. A survey of the property indicates that the Wadleigh Street right of way passes directly thru part of the home. President Narloch researched this issue with Attorney Shane VanderWaal and described a 'prescription' similar to adverse possession making it possible for the village to convey by resolution. The board suggested that his surveyor work directly with our attorney, at Popp's expense.

Pat Morrow (MSA)- Review and Discuss planned sewer utility upgrades and cost: Morrow addressed the village board with his research on our planned TID projects for the WWTP. The SCADA system project can be completed without DNR review. The DNR would consider the digester modifications a reviewable project. A preliminary cost estimate using the Sabel mechanical digester aeration system with DNR submittal and related planning & design requirements (includes abbreviated WW Facility Plan, Design, etc. to be completed by MSA) would translate to a total capital cost of \$140,000.00. A preliminary cost estimate for the oxidation ditch building as a stand-alone project is \$496,000.00. President Narloch has scheduled an initial inspection of our current building with the VP of Engineering for Cleary (the original builder in 2001) at no cost. We will continue to discuss and research WWTP projects. Treasurer Szews will contact Dave Rasmussen (MSA) to schedule our Joint Review Board meetings.

There being no further business, the special meeting adjourned at 8:00 p.m. on a motion by Trustee Karschney, second by Trustee Holdridge. Motion carried.

Respectfully Submitted,


Joan M. Wawrzaszek, Village Clerk