

**MINUTES OF VILLAGE BOARD MEETING AND
SEWER & WATER UTILITY BOARD MEETING**

November 10, 2021

VILLAGE OF HATLEY

President David Narloch called the meeting to order at 6:30 p.m. This meeting was held in the community room at the Hatley library/community center and opened with the Pledge of Allegiance. Present were: David Narloch-President, William Karschney-Trustee, Peter Holdridge-Trustee, Joseph Szews-Treasurer, and Joan Wawrzaszek-Clerk. David Fierek was also present, filling in for Brian Janikowski who was on vacation.

APPROVAL OF MINUTES:

Minutes of the October 12, 2021 village board meeting and the October 26, 2021 special village board meeting were read and approved; motion by Trustee Holdridge, second by Trustee Karschney. Motion carried.

BUILDING & ZONING:

Building/ Zoning Report: Trustee Karschney reported that he issued the following permit: Kevin Fish 412 Mysteria LN for a roof solar panel.

Drew Alexander of 414 Victoria Street addressed the board. Alexander purchased this property this summer and then placed a fence on property without a permit. Zoning administrator Karschney visited the property to advise Alexander that a fence permit was necessary and that the fine for not obtaining a permit was a double fee. Alexander contends that he was informed he did not need a permit by the installer, Security Fence Co, and his real estate agent, Justin Pluess. Pluess was present at this meeting and contends he placed a call to someone who told him a permit was not necessary, but did not produce record of date, time, or person contacted. Alexander stated that he is not opposed to paying a permit fee, but is opposed to paying a double fee. The board discussed this issue and President Narloch will draft a letter to Alexander noting that we are not retracting the violation, but we will waive the double permit fee, but not as a precedent.

CITIZENS TO BE HEARD: Nothing reported.

TIF PROJECTS UPDATE:

Report from Engineer Joe Eichsteadt: An advertisement for bids for the WWTP rehabilitation and enhancement project has been prepared and was reviewed by the board. Bid deadline is January 11, 2022. Treasurer Szews presented an updated TIF projects funded with new \$ from bond proceeds report. In Brian Janikowski's absence, Treasurer Szews gave an update on the generator to be purchased. Janikowski has been unable to contact nor purchase the generators from Norwall and requested board consider approving purchase from Blue Book. As quoted at the October meeting, the generators would cost as follows:

Plant generator: Raddant \$23688.00/USA Blue Book \$19609.00/Norwall \$19207.00

Lift station # 1 generator: Raddant \$14752.00/USA Blue Book \$12729.00/Norwall \$12477.00
Based on additional information, Trustee Holdridge withdrew his 10/12/2021 motion to purchase generators from Norwall and instead place order from USA Blue Book. Motion was seconded by Trustee Karschney and carried. Treasurer Szews further reported that Brian has ordered the last equipment items for the SCADA project (approximate cost of \$1958 + \$2152). The order was placed to facilitate the application for Focus on Energy rebate.

Update from Jarrod Zilisch: No update at this time.

Discuss/Review for approval – TID Audit: Treasurer Szews presented a proposal from Kerber Rose for our TID audit, which would likely occur in June 2022 and encompass the time period of 2007 thru May 2022. Motion by Trustee Karschney, second by Trustee Holdridge to approve proceeding with the TID audit, which is estimated to cost up to \$6000.00. Motion carried.

Columbus Street Bridge and LRIP Update: President Narloch completed the LRIP application and will attend the meeting on November 18.

OLD BUSINESS-SEWER & WATER UTILITY:

SRC Application to PSC-Update: Treasurer Szews reported that our Simplified Rate Case Application was approved by the Public Service Commission on November 4, 2021, resulting in a 3% water rate increase for users and fire protection, effective January 1, 2022, reflected on the April 2022 bills.

NEW BUSINESS-SEWER & WATER UTILITY:

David Fierek presented a utility report in Brian's absence and discussed monthly operations. Plant is meeting permit.

2022 Preliminary Sewer & Water Utility Budgets: Our 2022 preliminary sewer & water budgets have been reviewed and approved by Rural Development. We will re-do the water utility budget for 2022, based on recent approval of the simplified rate case application to the PSC. This will be re-submitted to Rural Development for their review. Board will formally approve 2022 Sewer & Water Budgets at a future meeting.

OLD BUSINESS-GENERAL:

Fire & Ambulance District Update: President Narloch gave an update.

NEW BUSINESS-GENERAL:

2022 General Fund Budget/Discuss Compensation/Set Tax Levy: Treasurer Szews reported that he contacted Brian Roemer of Ehlers concerning exceeding our levy limit set by the DOR. Roemer concurred that we may increase our tax levy by \$76425.00 based on our general obligation debt, but cautions that as our debts are paid off, our ability to use this avenue will decrease. The board worked on the 2022 general fund budget and set our tax levy at \$110127.00 on a motion by Trustee Holdridge, second by Trustee Karschney. Motion carried. A copy of the 2022 General Fund Budget and the approving levy resolution are on pages 75-76 of this minutes book. President Narloch proposed increasing the annual compensation for our Trustees by \$200 a year for both village board and sewer & water utility board and setting the

meeting pay to \$50.00. Trustee compensation increase was approved on a motion by President Narloch and seconded by Trustee Karschney. Motion carried. Increase in board compensation becomes effective after each individuals re-election, as per statutes.

TREASURER'S REPORT + REVIEW AND APPROVE BILLS:

Tax Account and Treasurer's Report: Treasurer Szews presented a treasurers report for board review, as well as account detail.

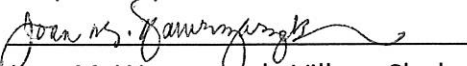
Sewer & Water Utility: Checks # 7086-7102 were reviewed and approved for payment from the Utility Operating account. General Fund: Checks # 12064-12075 were read and approved for payment. TIF Account: Checks # 732-734 were issued. All checks presented were approved on a motion by Trustee Karschney, second by Trustee Holdridge, Motion carried.

SET DECEMBER MEETING DATE AND DATE FOR CLOSING OF BOOKS:

The **December** meeting was scheduled for **TUESDAY, DECEMBER 14, 2021 at 6: 30 p.m.** at the Library/Community Center/Village Offices. The Closing Books meeting was scheduled for **TUESDAY, DECEMBER 28, 2021 at 6:30 p.m.**

There being no further business, the meeting adjourned at 9:43 p.m. on a motion by Trustee Holdridge; second by President Karschney. Motion carried.

Respectfully Submitted,


Joan M. Wawrzaszek, Village Clerk

VILLAGE OF HATLEY
GENERAL FUND 2022 BUDGET

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REVENUES

SHARED REVENUE	\$ 22,097.00
LOCAL TAX LEVY	110,127.00
TRANSPORTATION AIDS	20,938.00
GARBAGE & RECYCLING	32,000.00
ZONING & BUILDING	2,500.00
LIQUOR LICENSES	800.00
CIGARETTE LICENSES	10.00
LIQUOR LICENSE LEGAL AD FEES	50.00
INTEREST INCOME	100.00
MISCELLANEOUS	2,000.00
COMMUNITY ROOM RENT	3,000.00
LIBRARY/ COUNTY REIMBURSEMENT	<u>6,500.00</u>
TOTAL REVENUES	\$200,122.00

EXPENDITURES

VILLAGE BOARD	\$ 8,400.00
TREASURER & EXPENSES	3,300.00
CLERK & EXPENSES	4,000.00
ASSESSOR	6,800.00
BOARD OF REVIEW	160.00
LEGAL EXPENSES	1,000.00
ELECTIONS	5,000.00
INSURANCE & BONDS	7,000.00
ZONING & BUILDING	2,000.00
ROADS & STREETS	18,000.00
BRIDGES	500.00
STREET LIGHTING	9,500.00
SNOW REMOVAL-STREETS	35,000.00
PARK & RECREATION	4,000.00
FIRE & AMBULANCE DISTRICT	27,500.00
GARBAGE & RECYCLING	34,000.00
LOAN EXPENSE - LIBRARY	2,400.00
LIQUOR LICENSE ADS	50.00
FIRE PROTECTION LESS TAX EQUIVALENT	14,583.00
MISCELLANEOUS	929.00
LIBRARY/SENIOR/COMMUNITY CENTER	<u>16,000.00</u>
TOTAL EXPENDITURES	\$200,122.00

Resolution No. 2021-06

Adoption of Village Tax Levy at Meeting

Whereas, a Village of Hatley Board meeting was called for November 10, 2021 to adopt the 2022 Village of Hatley Budget and set the 2021 tax levy.

Now, therefore, at the village board meeting of the Village of Hatley, Marathon County, Wisconsin, by a majority vote of the village board members voting resolves as follows:

BE IT RESOLVED, the village board of the Village of Hatley, Marathon County, Wisconsin, hereby adopt the Village Tax Levy for **2021 to collect in 2022 at \$110,127.00.**

The Village Clerk shall property post or publish this resolution as required by law under s. 60.80 of Wis. Statutes within 30 days of the below noted adoption date.

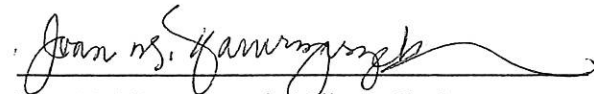
Adopted, this 10th day of November, 2021 by the Village Board of the Village of Hatley.



David J. Narloch, Village President



Joseph J. Szews, Village Treasurer



Joan M. Wawrzaszek, Village Clerk

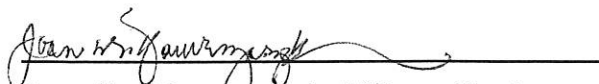
**VILLAGE OF HATLEY
MINUTES OF JOINT REVIEW BOARD MEETING
NOVEMBER 16, 2021**

Village Treasurer, Joseph Szews called the Joint Review Board Meeting to order on November 16, 2021 at 4:00 pm in the Community Room at the Hatley Library/Community Center at 435 Curtis Avenue. Present were: David Narloch-Village President, Joseph Szews-Village Treasurer, Joan Wawrzaszek-Village Clerk, and Matt Spets-DC Everest. Attending via phone was: Kristi Palmer-Marathon County Board - Finance. Treasurer Szews made a motion to appoint President David Narloch as the chairperson of the Joint Review Board; motion was seconded by Matt Spets and carried. President Narloch made a motion to appoint Joan Wawrzaszek as the citizen member; motion was seconded by Treasurer Szews and carried.

Copies of the 2020 TID Annual Report were furnished prior to this meeting. There were no questions on the report. Treasurer Szews reported that the village was successful in securing bond financing for our planned TID projects. Planned projects and construction period were discussed. Treasurer Szews further reported that the village has retained the services of Kerber Rose to perform an audit of the TID in the summer of 2022.

President Narloch thanked those who attended this meeting and expressed our gratefulness and excitement for our planned TID projects. There being no further business, the joint review board meeting adjourned on a motion by President Narloch, second by Clerk Wawrzaszek. Motion carried.

Respectfully Submitted,


Joan M. Wawrzaszek, Village Clerk