

**MINUTES OF VILLAGE BOARD MEETING AND  
SEWER & WATER UTILITY BOARD MEETING  
September 13, 2022  
VILLAGE OF HATLEY**

President David Narloch called the meeting to order at 6:30 p.m. This meeting was held in the village board room at the Hatley library/community center and opened with the Pledge of Allegiance. Present were: David Narloch-President, William Karschney-Trustee, Peter Holdridge-Trustee, Joseph Szews-Treasurer, Joan Wawrzaszek-Clerk, and Brian Janikowski-Utility Operator. Also present was: Dave Fierek.

**APPROVAL OF MINUTES:**

Minutes of the August 10, 2022 village board meeting were read and approved on a motion by Trustee Holdridge, second by Trustee Karschney. Motion carried.

**BUILDING & ZONING:**

Building/ Zoning Report: Zoning Administrator Karschney reported that he issued the following permits: Doug Newhouse 320 Blaisdell Ave – fence; Bill Fraaza 710 West Veneer LN- new home. Karschney further reported that several permits are pending. Karschney noted that yard signs are not allowed for more than 30 days, as per our Code of Ordinances; he requested a notice regarding this be put in the October Village newsletter. The current trend of ‘storage pods’ was discussed. These are not allowed in the village. President Narloch will contact Attorney Alan Harvey to request advice on how to proceed with this issue.

**CITIZENS TO BE HEARD:** Trustee Karschney reported a complaint concerning excessive speeding on Emmonsville Road, especially four wheelers and semis. Our speed monitor has been delivered. Motion by Trustee Karschney, second by Trustee Holdridge to have Brian purchase a trailer from Northern Tool in Appleton so we may activate the speed monitor. Motion carried.

**TIF PROJECTS UPDATE:**

Report on WWTP building /Oberbeck Architecture: President Narloch reported that this project is on hold and our options are to re-bid the project in November or to salvage the bid we have. After discussion, the board concurred that we should meet with Henry Troyer to discuss the remaining issues. Meeting will be scheduled.

Report on Clarifier + Fine Screen Project/ Engineer Joe Eichsteadt: The DNR has not yet approved the Abbreviated Facility Plan for Fine Screen Addition. A critical point is the specific screening unit. We are expecting Eichsteadt to follow timeline established.

Report from Treasurer: Treasurer Szews presented updated TID Revenue Bond Record of Draws and Funds Usage report and projects funded with new \$ from bond proceeds.

Emmonsville Road Project Update: Project has been completed. President Narloch explained the LRIP online process.

Columbus Street Bridge Update: Construction is scheduled for SFY 2025. Contract was received by the State of Wisconsin. Treasurer Szews noted that we will fund 10% from TID monies and 10 % with Village GO debt (to be eventually reimbursed by the program). Proposed cost is within projected cost of \$132,000.00.

**OLD BUSINESS-SEWER & WATER UTILITY:**

No Old Sewer & Water Utility Business.

**NEW BUSINESS-SEWER & WATER UTILITY:**

Utility Report: Brian Janikowski discussed plant operations. Plant is meeting permit. Treasurer Szews reported that the Public Service Commission approved a Simplified Rate increase of 4.5% for water for 2023. The board will formally approve the PSC rate increase at the special meeting to be scheduled later this month.

**OLD BUSINESS-GENERAL:**

Fire & Ambulance District Update: District meeting minutes of 7/19/2022 were reviewed.

Book Club request to meet in village board room: The Library book club request to meet monthly in the village board room was approved on a motion by Trustee Holdridge, second by Trustee Karschney. Motion carried.

Set Trick or Treat hours: Hours were set for Sunday, October 30 from 3:30 p.m. – 6:30 p.m. This will be published in our October Village newsletter and other venues.

**NEW BUSINESS-GENERAL:**

Review for Approval: The following license was reviewed and approved on a motion by Trustee Karschney, second by Trustee Holdridge and carried: Michele Marquardt (R Store)-operators license.

Wi Fi antenna installation/Marathon County Public Library: The antenna should be installed soon.

**ADJOURN TO CLOSED SESSION:** Motion by Trustee Holdridge, second by Trustee Karschney to adjourn to closed session, pursuant to Wisconsin Statutes 19.85 (1) (c) for personnel review. Motion carried.

**RE-CONVENE FROM CLOSED SESSION:** Motion by Trustee Karschney, second by Trustee Holdridge to re-convene from closed session. Motion by Trustee Holdridge, second by Trustee Karschney to raise the wage for Brian Janikowski, our full time operator, to match his qualifications and job responsibilities; wage increase to become effective 9/26/2022. In addition, we will research the State Pension Fund. Motion carried.

**TREASURER'S REPORT + REVIEW AND APPROVE BILLS:**

Tax Account and Treasurer's Report: Treasurer Szews presented a Treasurer's report for board review, as well as account detail. Tax Account: Checks #1247-1249 were approved for issuance for the August settlement. Sewer & Water Utility: Checks # 7292-7319 were reviewed

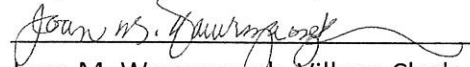
and approved for payment from the Utility Operating account. General Fund: Checks # 12236-12252 were read and approved for payment. TIF Account: Checks # 769-776 were issued. All checks presented were approved on a motion by Trustee Karschney, second by Trustee Holdridge. Motion carried.

**SET OCTOBER MEETING DATE:**

The **October** meeting was scheduled for **TUESDAY, OCTOBER 11, 2022 at 6:30 p.m.** at the Library/Community Center/Village Offices.

There being no further business, the meeting adjourned at 9:50 p.m. on a motion by Trustee Karschney; second by Trustee Holdridge. Motion carried.

Respectfully Submitted,

  
Joan M. Wawrzaszek, Village Clerk

**VILLAGE OF HATLEY**  
**MINUTES OF SPECIAL VILLAGE BOARD MEETING**  
**SEPTEMBER 22, 2022**

President David Narloch called the Special Village Board meeting to order at 5:30 p.m. on September 22, 2022. Board officers present were: David Narloch-President, William Karschney-Trustee, Peter Holdridge-Trustee, Joseph Szews-Treasurer, and Joan Wawrzaszek-Clerk. Also present were: Henry Troyer (Your Choice Construction) and Brian Janikowski-utility operator.

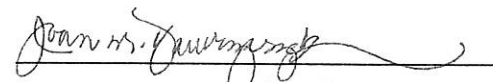
Review WWTP rehabilitation bid inflation adjustment and review contract for changes: Suggested revisions to the AIA document previously prepared by Oberbeck were discussed with Henry Troyer and agreed upon. Treasurer Szews will list the revisions to be provided to Oberbeck; President Narloch will request Oberbeck make these changes. Troyer was clear that he wants to be accountable to the village board and utility operator for his work. Troyer will expect first payment upon delivery of materials and start of work; Final payment will be made upon completion of work. Troyer further agreed to get materials re-priced and provide this information before the October 11, 2022 village board meeting. President Narloch noted that Troyer will need to provide an updated insurance certificate.

Review for approval-Public Service Commission Simplified Rate Increase for water Utility: Motion by Trustee Karschney, second by Trustee Holdridge to approve the 4.5% Simplified Rate Increase for our water utility, effective January 1, 2023. Motion carried.

Insurance Renewal Review: Alan Resch was unable to attend this special meeting. Our insurance renewal reflects a \$3337.00 increase in premiums. Alan Resch suggested several adjustments to reduce the increase to \$1822.00. Motion by Trustee Holdridge, second by Trustee Karschney to approve insurance renewal, with recommendation from Alan Resch declining cyber security coverage. Motion carried.

There being no further business, the special meeting adjourned at 6:55 p.m. on a motion by Trustee Karschney, second by Trustee Holdridge. Motion carried.

Respectfully Submitted,

  
Joan M. Wawrzaszek, Village Clerk