

**MINUTES OF VILLAGE BOARD MEETING AND
SEWER & WATER UTILITY BOARD MEETING**

November 15, 2022

VILLAGE OF HATLEY

President David Narloch called the meeting to order at 6:30 p.m. This meeting was held in the village board room at the Hatley library/community center and opened with the Pledge of Allegiance. Present were: David Narloch-President, William Karschney-Trustee, Peter Holdridge-Trustee, Joseph Szews-Treasurer, Joan Wawrzaszek-Clerk, and Brian Janikowski-Utility Operator. Also present was: Dave Fierek.

APPROVAL OF MINUTES:

Minutes of the October 11, 2022 village board meeting were read and approved on a motion by Trustee Holdridge, second by Trustee Karschney. Motion carried.

BUILDING & ZONING:

Building/ Zoning Report: Zoning Administrator Karschney reported that he issued the following permits: Harold Houseman 209 Washington ST- alteration, Wyatt Wingerter 316 Wadleigh ST- wood fence.

CITIZENS TO BE HEARD: President Narloch and Trustee Karschney met with Phil Gliniecki to review the certified survey map. Gliniecki believes the cul de sac should have been constructed according to the plat survey. More research is needed.

TIF PROJECTS UPDATE:

Report on WWTP building /Oberbeck Architecture: A revised contract, prepared by Oberbeck after the 9/22/2022 special meeting with Troyer, is ready to be signed. Troyer provided a basic re-cap of costs, which was reviewed by the board. After discussion, Trustee Karschney made a motion to accept the revised contract for rehabilitation of wastewater treatment building with Your Choice Construction for \$168,940.00; seconded by Trustee Holdridge and carried.

Report on Clarifier + Fine Screen Project/ Engineer Joe Eichsteadt: Purchase of a used fine screen unit vs. direct purchase of a new fine screen unit was discussed at length. Motion by Trustee Holdridge, second by Trustee Karschney to direct purchase the Or-tec fine screen unit and self install. Motion was carried. President Narloch will confirm bidding schedule with Eichsteadt for the Clarifier project.

Report from Treasurer: Treasurer Szews presented updated TID Revenue Bond Record of Draws and Funds Usage report and projects funded with \$ from bond proceeds.

Emmonsville Road Project Update: Project has been completed and we await LRIP funds.

Columbus Street Bridge Update: Jim Greisbach continues to work on this.

OLD BUSINESS-SEWER & WATER UTILITY:

Treasurer Update on PSC Simplified Rate Increase: Treasurer Szews reported that the new rate schedule will be posted at our three locations and on our website 11/16/2022.

NEW BUSINESS-SEWER & WATER UTILITY:

Utility Report: Brian Janikowski presented a report and discussed plant operations. Plant is meeting permit. Board approved sale of old DD lift station generator, as is, without the transfer switch. Janikowski will chain lock the park entrance for winter.

2023 Preliminary Sewer & Water Budgets: 2023 Sewer & Water budgets were approved by Rural Development. Motion by Trustee Karschney, second by Trustee Holdridge to approve 2023 Sewer & Water Budgets. Motion carried. Budgets are on pages 132-133.

OLD BUSINESS-GENERAL:

Fire & Ambulance District Update: 10/25/2022 District meeting minutes and HAFAD Budget meeting minutes were reviewed. Each municipality member of the District was requested to review for approval the increase in pay for EMT call time from \$3 per hour to \$4 per hour. Motion by Trustee Holdridge, second by Trustee Karschney to approve the \$1 per hour pay increase for EMT call time. Motion carried.

NEW BUSINESS-GENERAL:

Review for Approval: The following operators licenses were reviewed and approved on a motion by Trustee Holdridge, second by Trustee Karschney and carried: Destiny Boswell, Madison Kohnert (R Store) and Jayme Neville (TKO Barrel Inn).

2023 GENERAL FUND BUDGET + SET LEVY + APPROVE RESOLUTION FOR LEVY:

A 2023 General Fund Budget worksheet was presented, worked and completed. The 2023 General fund Budget, setting the Levy at \$109,051.00, and accompanying resolution were approved on a motion by Trustee Karschney, seconded by Trustee Holdridge and carried. A copy of the 2023 General Fund Budget and Levy Resolution are on pages 134-135.

TREASURER'S REPORT + REVIEW AND APPROVE BILLS:

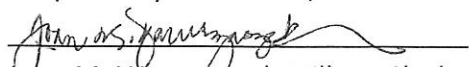
Tax Account and Treasurer's Report: Treasurer Szews presented a Treasurer's report for board review, as well as account detail. Sewer & Water Utility: Checks # 7340-7361 were reviewed and approved for payment from the Utility Operating account. General Fund: Checks # 12272-12291 were read and approved for payment. TIF Account: Checks # 781-783 were issued. All checks presented were approved on a motion by Trustee Holdridge, second by Trustee Karschney. Motion carried.

SET DECEMBER MEETING DATE and DATE FOR CLOSING BOOKS:

The **December** meeting was scheduled for **TUESDAY, DECEMBER 13, 2022 at 6: 30 p.m.** at the Library/Community Center/Village Offices. The **Closing Books meeting** was set for **December 29, 2022 at 6:00 p.m.**

There being no further business, the meeting adjourned at 10:02 p.m. on a motion by Trustee Karschney; second by Trustee Holdridge. Motion carried.

Respectfully Submitted,


Joan M. Wawrzaszek, Village Clerk

UNITED STATES DEPARTMENT OF AGRICULTURE
STATEMENT OF BUDGET, INCOME AND EQUITY

Schedule 1

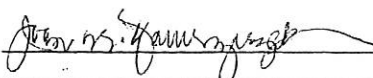
Name VILLAGE OF HATLEY-WATER UTILITY

Address PO BOX 99 HATLEY, WI 54440

(1) OPERATING INCOME	PRIOR YEAR Actual (2)	ANNUAL BUDGET BEG <u>1-1-2023</u> END <u>12-31-2023</u> (3)	For the _____ Months Ended _____ CURRENT YEAR		
			Actual Data		Actual YTD (Over) Under Budget Col. 3 - 5 = 6 (6)
			Current Quarter (4)	Year To Date (5)	
1. Residential					
2. Commercial		58000-			0
3. Industrial		2200-			0
4. Public Authority		0			0
5. Standby Laterals & Water Meters		2100-			0
6. Fire Protection Charge		3500-			0
7. Total Operating Income (Add lines 1 through 6)		13500-			0
OPERATING EXPENSES					
8. Operators/Labor		79300-			0
9. Power & Fuel					0
10. Operations & Maint.		31000-			0
11. Administration		4000-			0
12. Insurance/Audit/Legal		8000-			0
13. Interest on water tower debt		7000-			0
14.		7500-			0
15. Interest (RDA)		4800-			0
16. Depreciation		2000-			0
17. Total Operating Expense (Add Lines 8 through 16)		22711-			0
18. NET OPERATING INCOME (LOSS) (Line 7 less 17)		87011-			0
NONOPERATING INCOME					
19. P&I Spec. Assess.		< 7711 -7			0
20. Interest on O&M Acct.		2000-			0
21. Total Nonoperating Income (Add 19 and 20)		50-			0
22. NET INCOME (LOSS) (Add lines 18 and 21)		2050-			0
23. Equity Beginning of Period		< 5661 -7			0
24.					0
25.					0
26. Equity End of Period (Add lines 22 through 25)					0

Budget and Annual Report Approved by Governing Body

Quarterly Reports Certified Correct

 , Clerk
Secretary Date 11/15/2022

Appropriate Official Date

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015 and 0572-0137. The time required to complete this information collection is estimated to average 2-1/2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

PROJECTED CASH FLOW

For the Year BEG. January 1, 2023 END. December 31, 2023
(same as schedule I column 3)

Total - Agrees with Item G \$ 26,000 -

UNITED STATES DEPARTMENT OF AGRICULTURE
STATEMENT OF BUDGET, INCOME AND EQUITY

Schedule 1

Name VILLAGE OF HATLEY-SEWER UTILITY

Address PO BOX 99 HATLEY, WI 54440

(1) OPERATING INCOME	PRIOR YEAR Actual (2)	ANNUAL BUDGET BEG <u>1-1-2023</u> END <u>12-31-2023</u> (3)	For the _____ Months Ended _____		Actual YTD (Over) Under Budget Col. 3 - 5 = 6 (6)
			CURRENT YEAR		
			Actual Data		
			Current Quarter (4)	Year To Date (5)	
Residential					
1. Residential		144200-			0
2. Commercial		7000-			0
3. Industrial		0			0
4. Public Authority		4500-			0
5. Connection Ap Fees		8000-			0
6. Less: Allowances and Deductions					0
7. Total Operating Income (Add lines 1 through 6)		163700-			0
OPERATING EXPENSES					
8. Operators/Labor		31000-			0
9. Power & Fuel		19000-			0
10. Operations & Maint.		50000-			0
11. Administration		7000-			0
12. Audit/Ins./Legal		7500-			0
13.					0
14.					0
15. Interest (RDA)		10032-			0
16. Depreciation		62921-			0
17. Total Operating Expense (Add Lines 8 through 16)		187453-			0
18. NET OPERATING INCOME (LOSS) (Line 7 less 17)		< 23753-7			0
NONOPERATING INCOME					
19. P&I Special Assess.		3800-			0
20. Interest on O&M Acct		50-			0
21. Total Nonoperating Income (Add 19 and 20)		3850-			0
22. NET INCOME (LOSS) (Add lines 18 and 21)		< 19903-7			0
23. Equity Beginning of Period					0
24.					0
25.					0
26. Equity End of Period (Add lines 22 through 25)					0

Budget and Annual Report Approved by Governing Body

Quarterly Reports Certified Correct

Jan H. Swearingen, Clerk
Secretary

11/15/2022
Date

Appropriate Official

Date

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015 and 0572-0137. The time required to complete this information collection is estimated to average 2-1.2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

PROJECTED CASH FLOW

For the Year BEG. January 1, 2023 END. December 31, 2023
(same as schedule 1 column 3)

Add

1. Depreciation (line 16 schedule 1) 02121-

2. Others: _____

1. Proceeds from Agency loan/grant

2. Proceeds from others

3. Increase (Decrease) in Accounts Payable, Accruals and other Current Liabilities

4. Decrease (Increase) in Accounts Receivable, Inventories and

Other Current Assets (Exclude cash)

5. Other: _____

6. _____

D. Total all A, B and C Items - 72018 -

1. All Construction, Equipment and New Capital Items (loan & grant funds)

2. Replacement and Additions to Existing Property, Plant and Equipment

3. Principal Payment Agency Loan RDA Revenue bond 13000 -

4. Principal Payment Other Loans

5. Other: _____

6. Total E 1 through 5 1,300.-

Add

F. Beginning Cash Balances 1/1/2023 37782 -

G. Ending Cash Balances (Total of D Minus E 6 Plus F) \$ 67800-

Construction Account \$

Revenue Account

Debt Payment Account 32,000 -

O&M Account 1500

Reserve Account fully funded 28300-

Funded Depreciation Account

Others: _____

Total - Agrees with Item G \$ 6180

VILLAGE OF HATLEY
GENERAL FUND 2023 BUDGET

Volume 16
Page 134

REVENUES

SHARED REVENUE	\$ 22,097.00
LOCAL TAX LEVY	109,051.00
TRANSPORTATION AIDS	21,353.00
GARBAGE & RECYCLING	37,500.00
ZONING & BUILDING	2,000.00
LIQUOR LICENSES	800.00
CIGARETTE LICENSES	10.00
LIQUOR LICENSE LEGAL AD FEES	50.00
INTEREST INCOME	100.00
MISCELLANEOUS	2,000.00
COMMUNITY ROOM RENT	3,500.00
LIBRARY/ COUNTY REIMBURSEMENT	<u>6,700.00</u>
TOTAL REVENUES	\$205,161.00

EXPENDITURES

VILLAGE BOARD	\$ 9,000.00
TREASURER & EXPENSES	3,500.00
CLERK & EXPENSES	4,000.00
ASSESSOR	7,100.00
BOARD OF REVIEW	160.00
LEGAL EXPENSES	1,000.00
ELECTIONS	5,000.00
INSURANCE & BONDS	8,000.00
ZONING & BUILDING	2,000.00
ROADS & STREETS	9,651.00
BRIDGES	500.00
STREET LIGHTING	9,500.00
SNOW REMOVAL-STREETS	35,000.00
PARK & RECREATION	4,000.00
FIRE & AMBULANCE DISTRICT	36,000.00
GARBAGE & RECYCLING	39,500.00
LIQUOR LICENSE ADS	50.00
FIRE PROTECTION LESS TAX EQUIVALENT	13,500.00
MISCELLANEOUS	1,200.00
LIBRARY/SENIOR/COMMUNITY CENTER	<u>16,500.00</u>
TOTAL EXPENDITURES	\$205,161.00

Resolution No. 2022- 02

**Adoption of Village Tax Levy at Meeting
Village of Hatley**

Whereas, a Village of Hatley Board meeting was called for November 15, 2022 to adopt the 2023 Village of Hatley Budget and set the 2022 tax levy.

Now, therefore, at the village board meeting of the Village of Hatley, Marathon County, Wisconsin, by a majority vote of the village board members, voting resolves as follows:

BE IT RESOLVED, the village board of the Village of Hatley, Marathon County, Wisconsin hereby adopt the Village Tax Levy for **2022 to collect in 2023** at \$ 109,051.00.

The Village Clerk shall properly post or publish this resolution, as required by law under s. 60.80 of Wis. Statutes, within 30 days of the below noted adoption date.

Adopted, this 15th day of November, 2022 by the Village Board of the Village of Hatley.



David J. Narloch, Village President



Joseph J. Szews, Village Treasurer



Joan M. Wawrzaszek, Village Clerk